




How to use Wiio platform?


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1.Registration

Open the link: <https://www.wiio.io/>, fill in your information, register your account.



LANGUAGE

 English

USER NAME

User Name

EMAIL ADDRESS

Email [GET VERIFICATION CODE](#)

VERIFICATION CODE


Verification code

[Can't get a verification code, contact us:](#)


SKYPE/ FACEBOOK/ WHATSAPP

Skype/ Facebook/ WhatsApp

PASSWORD

Password 

RE-ENTER PASSWORD

Password 

REGISTER

Already have account ? [Sign in](#)

You can choose the language which you want when you register or log in Wiio as in the picture above.

When you fill in the EMAIL ADDRESS, you need to click 'GET VERIFICATION CODE', find the verification code in your email (Maybe it will show in the spam mail) , and fill in the blank. If you can not receive the verification code, please contact us.

2. Sign in



LANGUAGE

English

EMAIL ADDRESS

Email

PASSWORD

Password

Remember Me

[FORGET PASSWORD?](#)

SIGN IN

[Don't have account ? Sign Up Here](#)

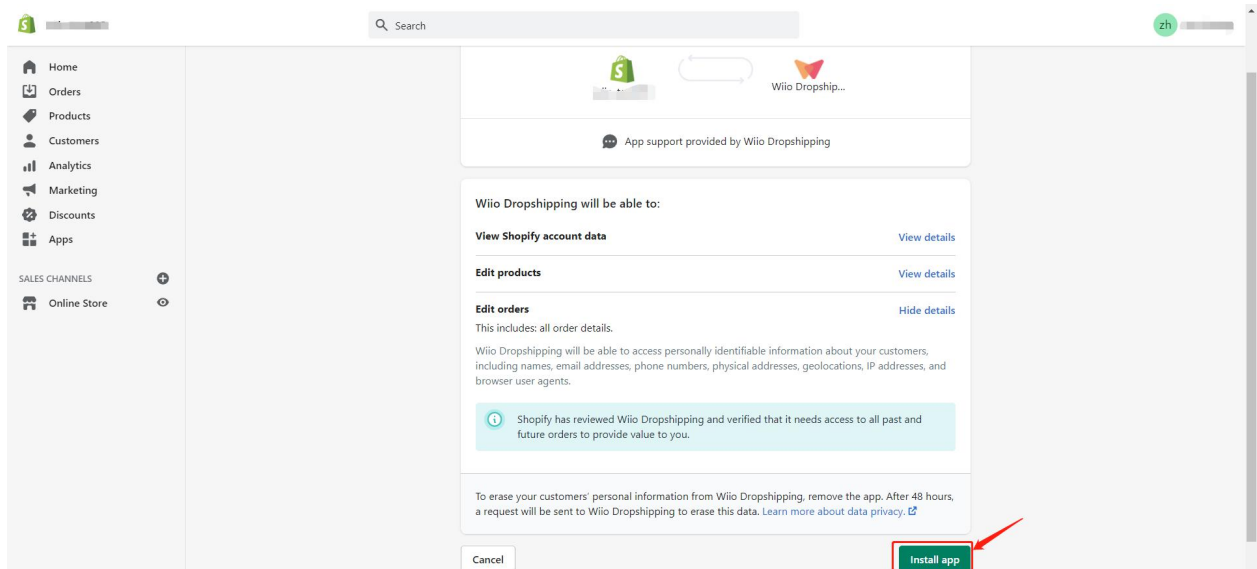
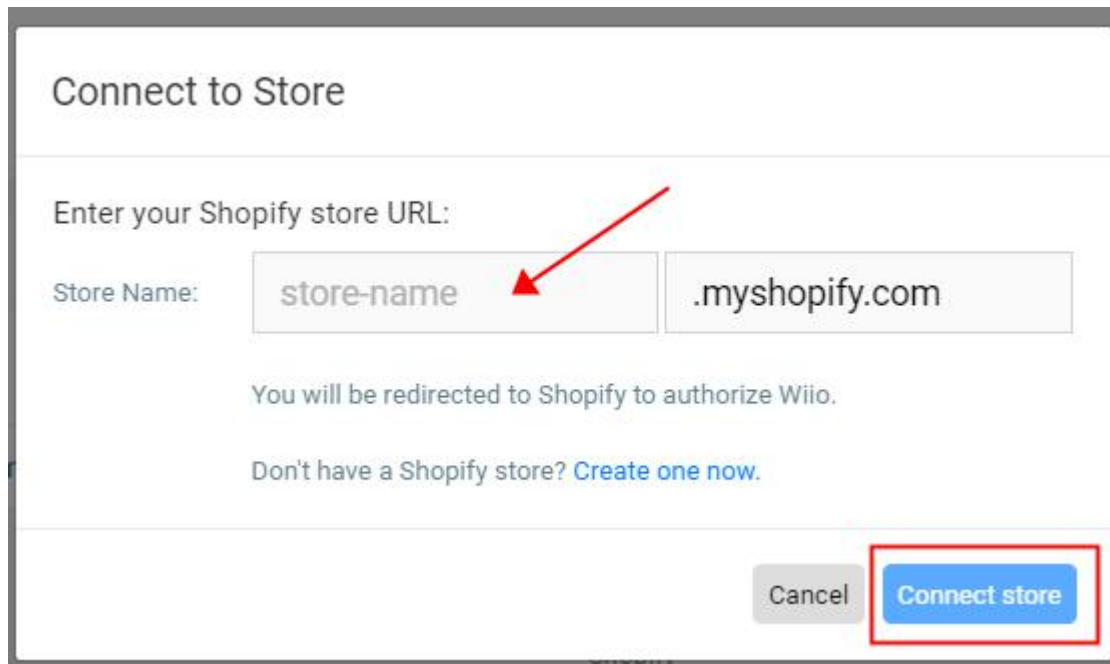
3. Connection Store

1) Shopify store

The screenshot shows the Wiio dashboard with the 'Stores' menu item highlighted in the left sidebar. The main content area displays the 'Stores' section, which includes a 'Connect to your stores' section with a 'Connect to Shopify' button highlighted in red. Below this is a table of existing stores.

#	Store Name	Store Type	Date	Status	Operate
1		Shopify	2021/11/8 9:31:02	Normal	Refresh Delete
2		Wix	2021/11/8 9:17:05	Normal	
3		Wix	2021/11/8 9:42:30	Normal	
4		Wix	2021/11/9 16:46:11	Normal	
5		Wix	2021/11/12 10:31:12	Normal	
6		Wix	2021/6/21 10:56:35	Normal	

If you have a Shopify store, you can click 'Stores' and 'Connect to Shopify', then fill in your store name and click 'connect store', click 'Install app'.



You can follow the video below to operate the connection. (Shopify)

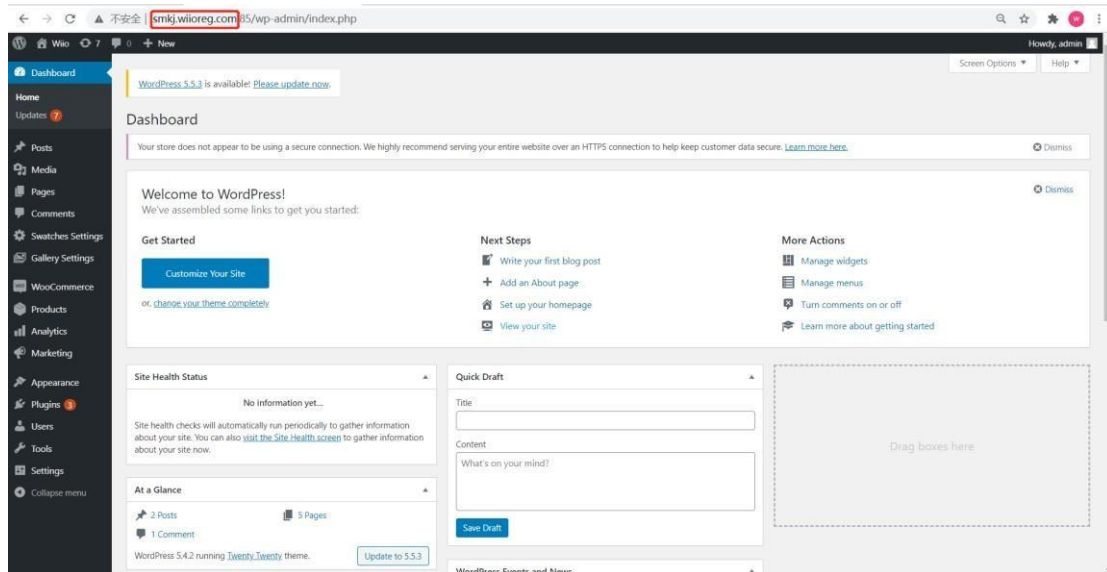
<https://www.youtube.com/watch?v=eT1PWeIMsT4>

2) WooCommerce

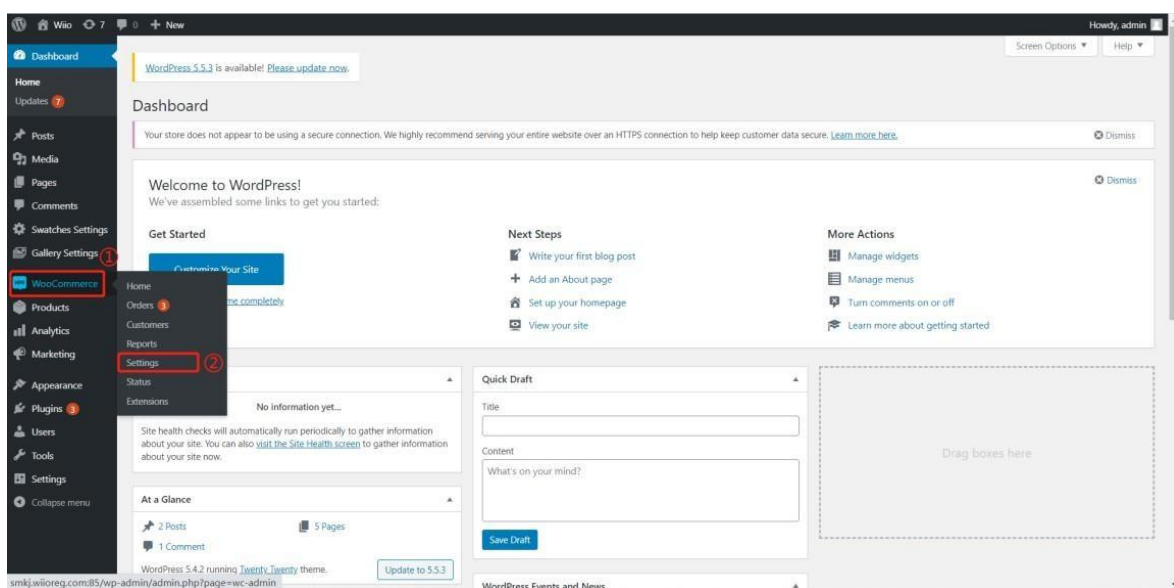
If you have a Woocommerce store, you can click 'Stores' and 'Connect to WooCommerce'.

A. Login your WordPress Account

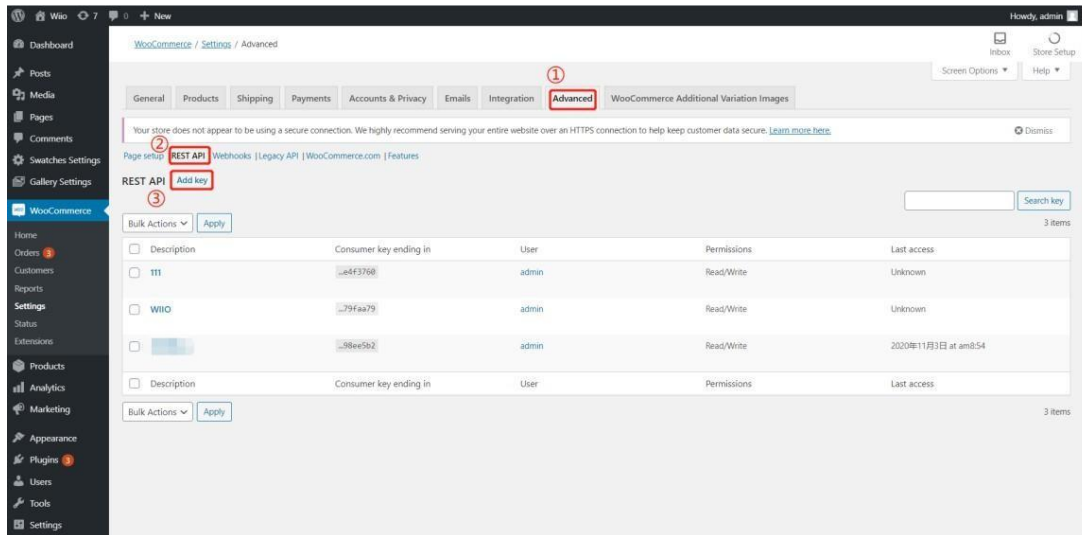
a) Copy your WooCommerce Site URL to Wiio.



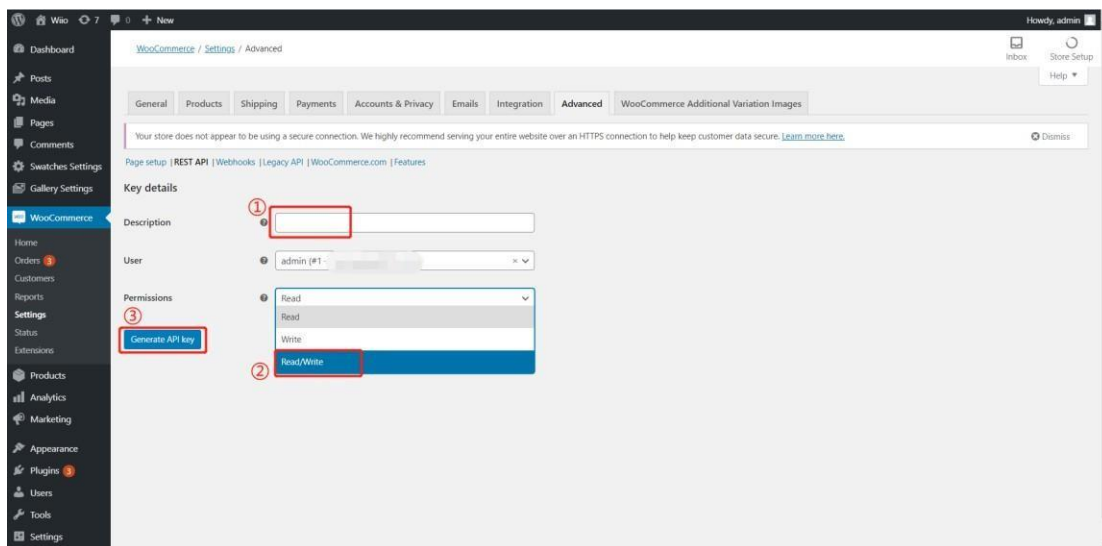
b) Navigate the left sidebar of WooCommerce, then click Setting.



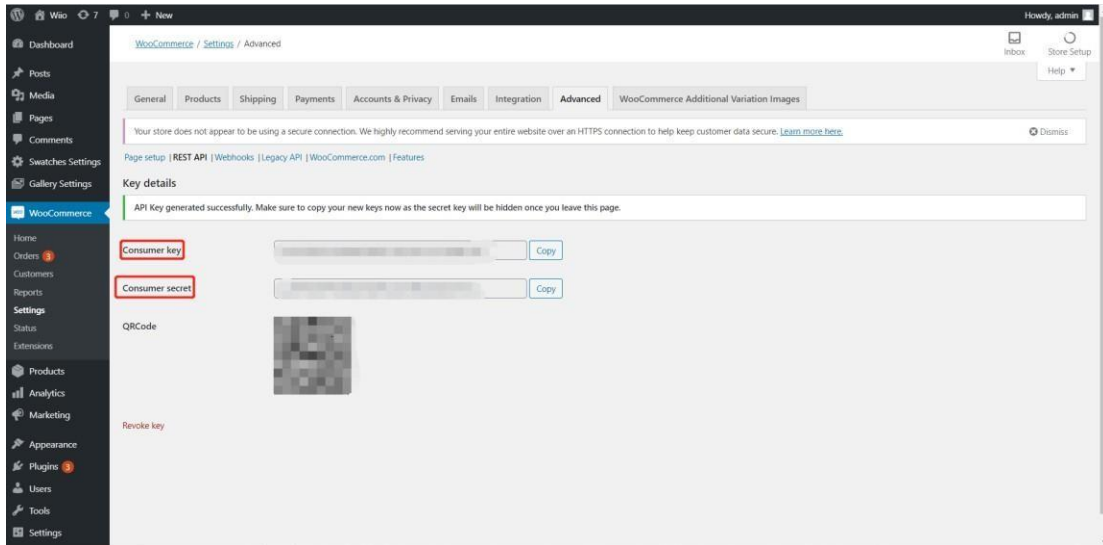
c) Click 'Advanced' > 'REST API' > 'Add key'



d) Add the description for the Key. REMEMBER to change the permission of Read/Write and then click Generate API Key.

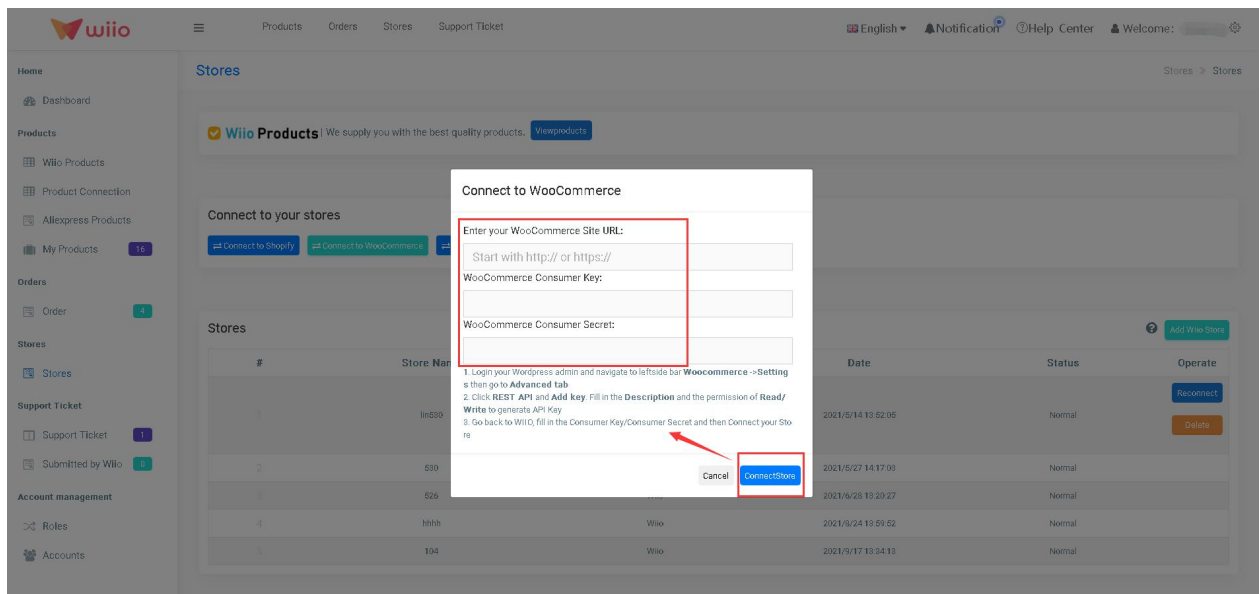


e) Copy the two keys to WiiO and complete the connection.



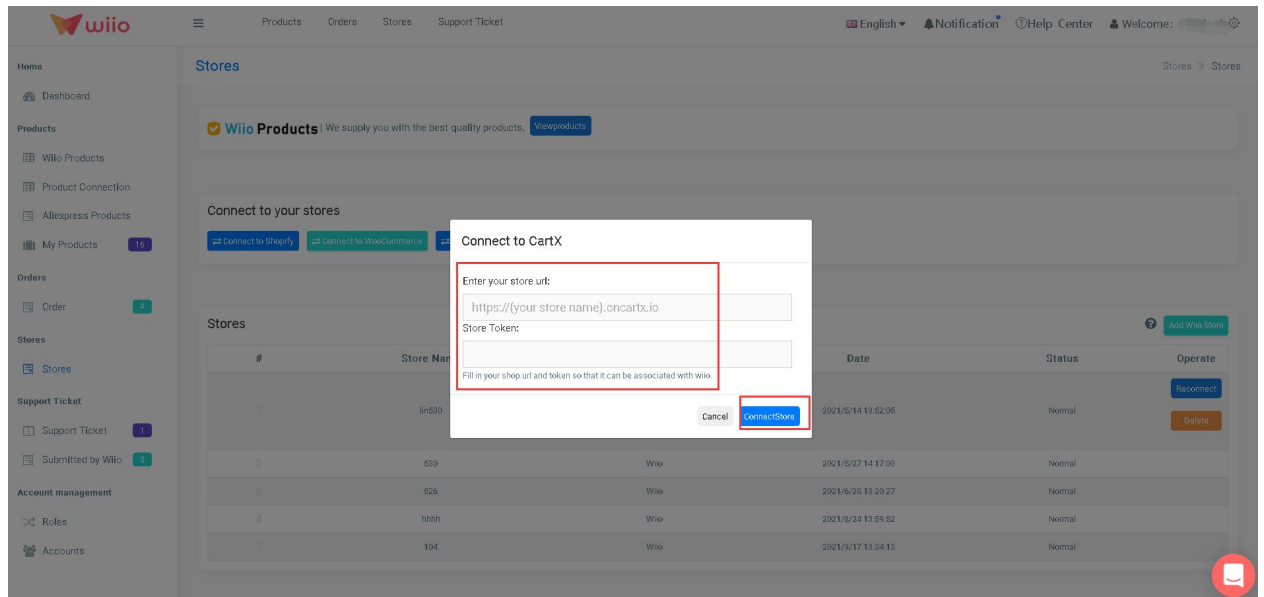
B. Connect on Wiio

Fill out the 3 fields and click 'Connect Store' on Wiio. Your WooCommerce Store will be connected successfully.

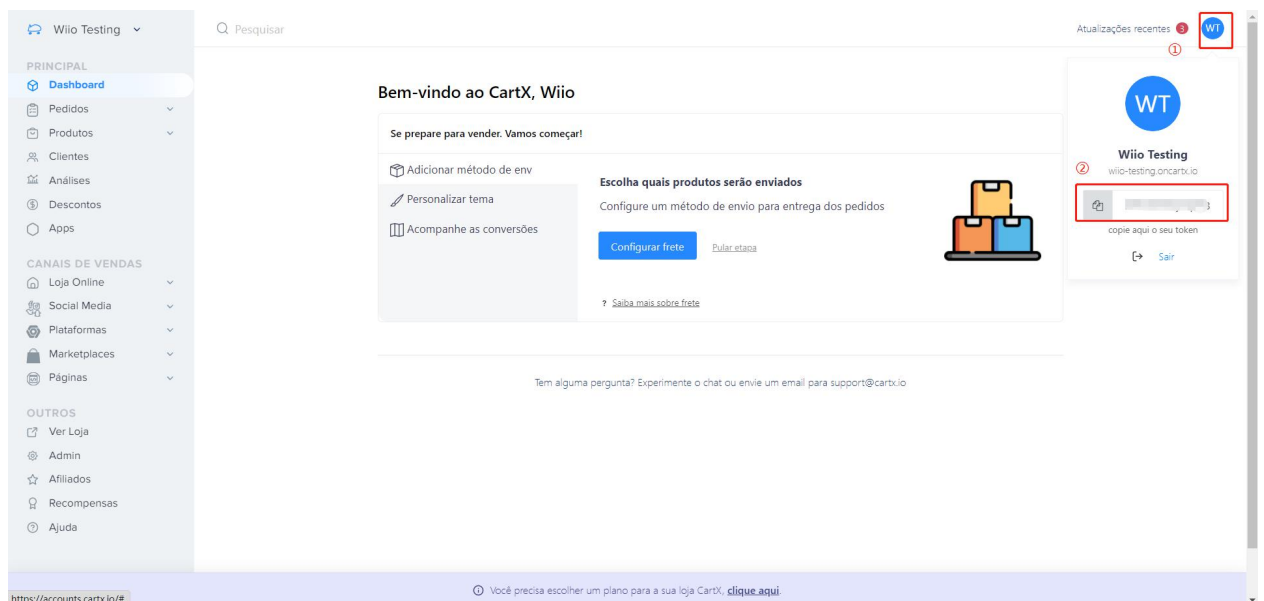


You can follow the video below to operate the connection. (WooCommerce)
<https://www.youtube.com/watch?v=CkPY2wSWXWo>

3) CartX



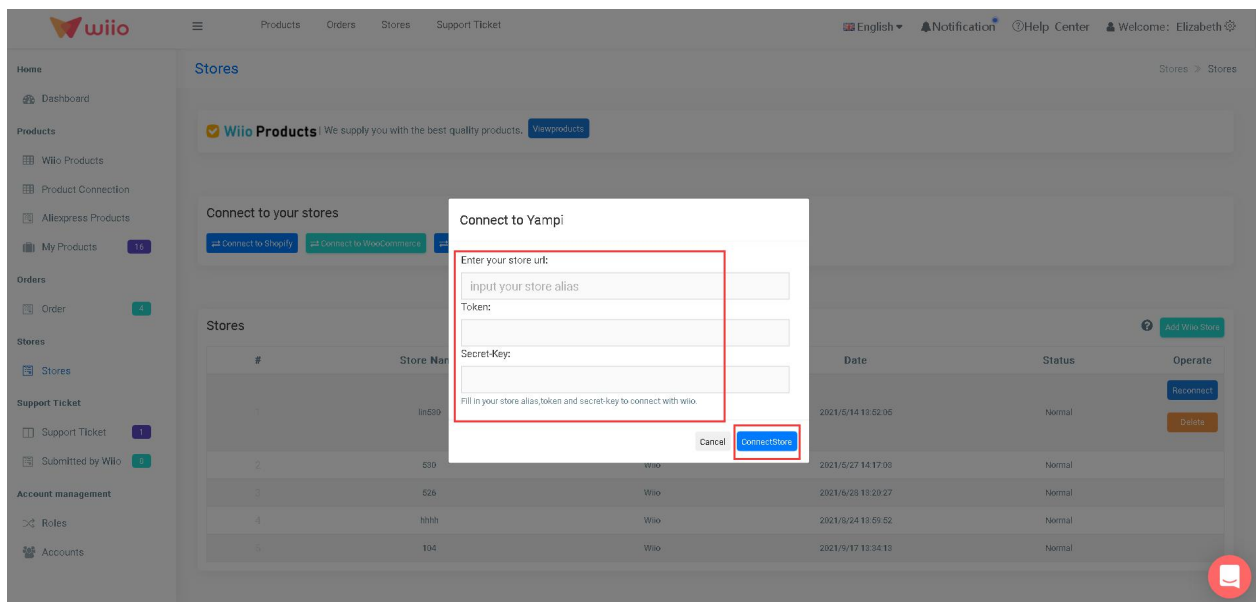
If you have a CartX store, you can click 'Stores' and 'Connect to CartX', then fill in your store URL and your store token, then click 'connect store' and then your store will be connected successfully. And you can check the screenshot below to get your store token.



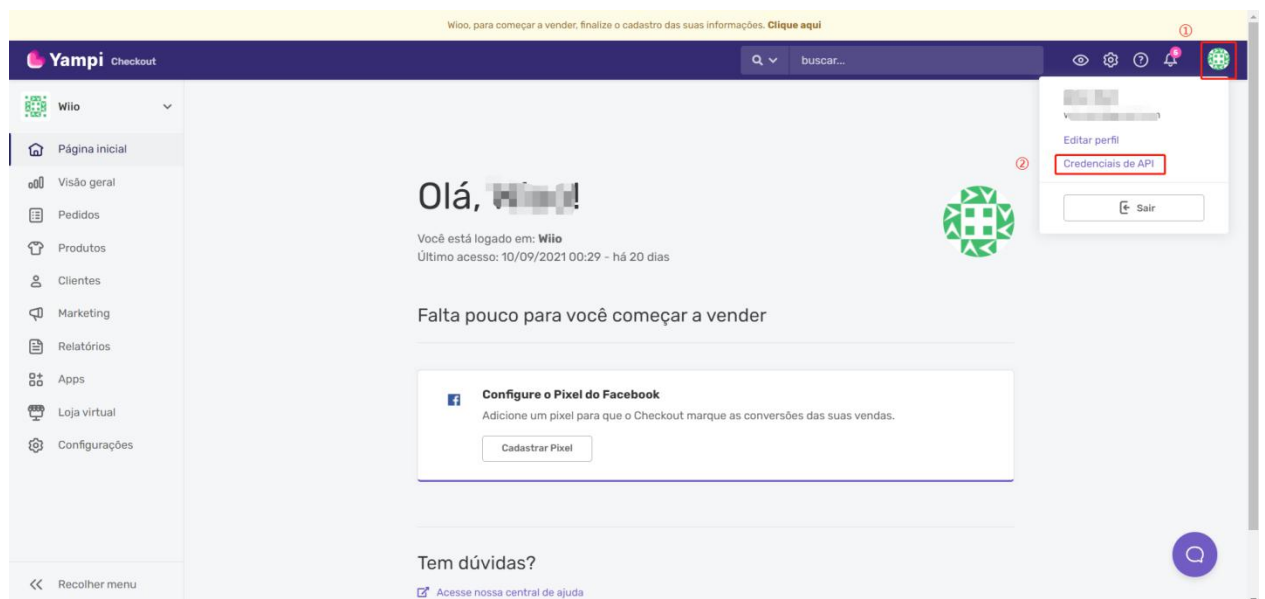
You can follow the video below to operate the connection. (CartX)

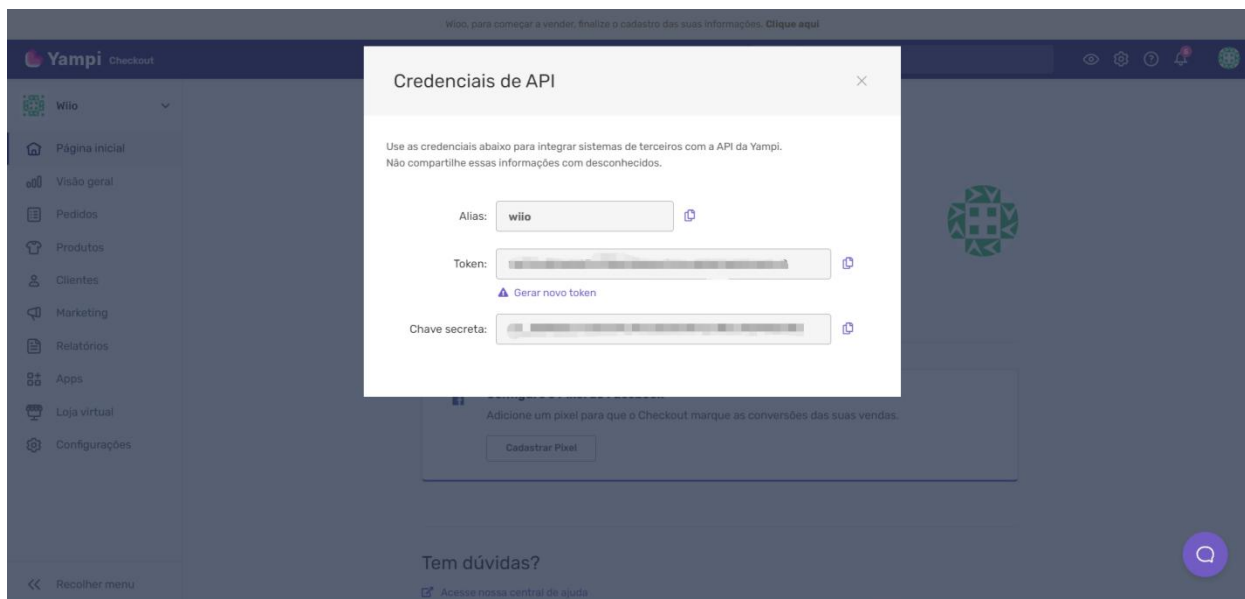
<https://www.youtube.com/watch?v=4pRlbz1mT4Q>

4) Yampi



If you have a Yampi store, you can click 'Stores' and 'Connect to Yampi', then fill in your store name, your store token and the secret key, then click 'connect store', and your store will be connected successfully. Also, you can check the screenshots below to get all the information you need.



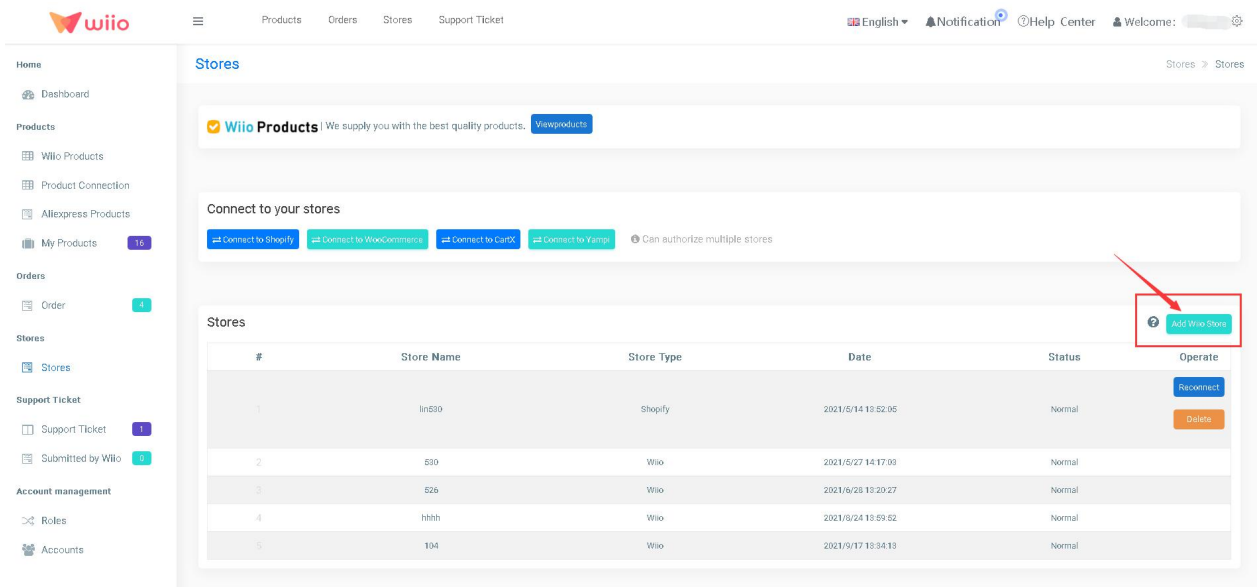


You can follow the video below to operate the connection. (Yampi)

<https://www.youtube.com/watch?v=HJkLZa6-Gpw>

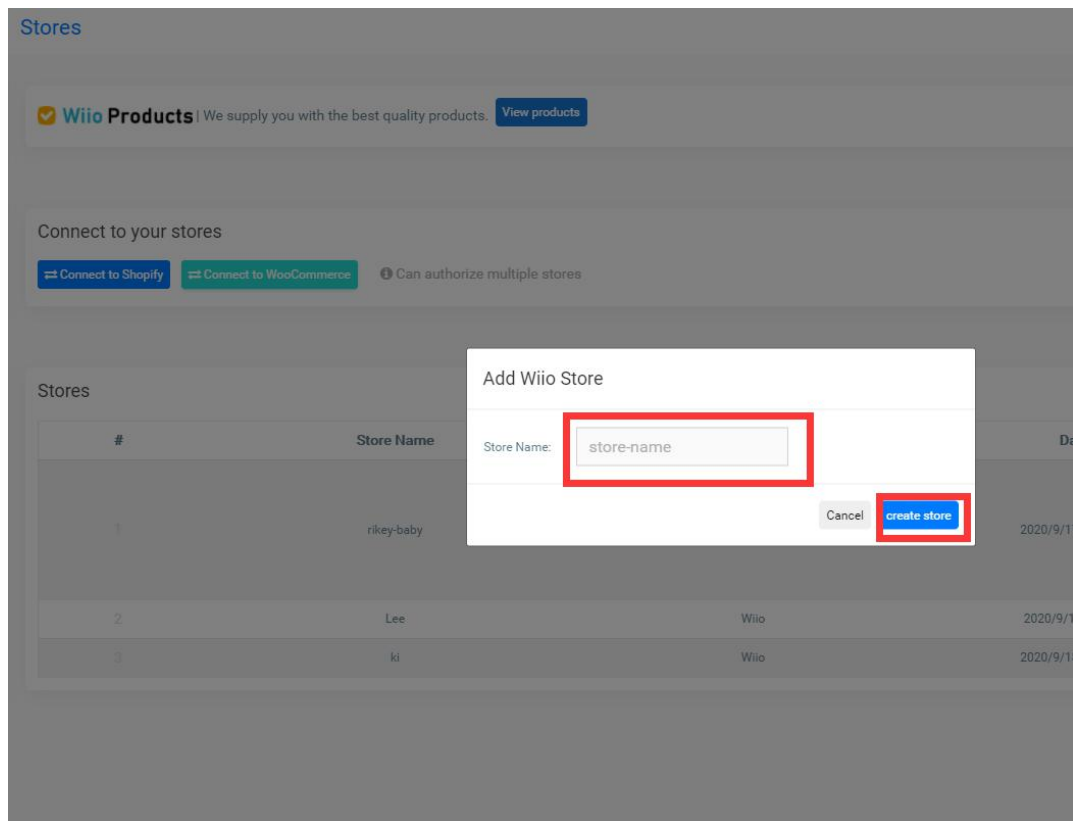
5) Other platforms (eBay etc)

If your orders are from other platforms, you can add a wiio store first. Just fill in your store name on Wiio, and the Wiio Store is connected successfully.



The screenshot shows the Wiio dashboard with a sidebar on the left and a main content area. The main content area is titled 'Stores' and includes a 'Wiio Products' banner, a 'Connect to your stores' section with buttons for 'Shopify', 'WooCommerce', 'CartX', and 'Yampi', and a table of existing stores. A red box highlights the 'Add Wiio Store' button in the 'Operate' column of the table.

#	Store Name	Store Type	Date	Status	Operate
1	lin830	Shopify	2021/5/14 18:52:05	Normal	Reconnect Delete
2	830	Wiio	2021/5/27 14:17:03	Normal	
3	526	Wiio	2021/6/28 18:29:27	Normal	
4	hhhh	Wiio	2021/9/24 18:59:52	Normal	
5	104	Wiio	2021/9/17 18:34:18	Normal	

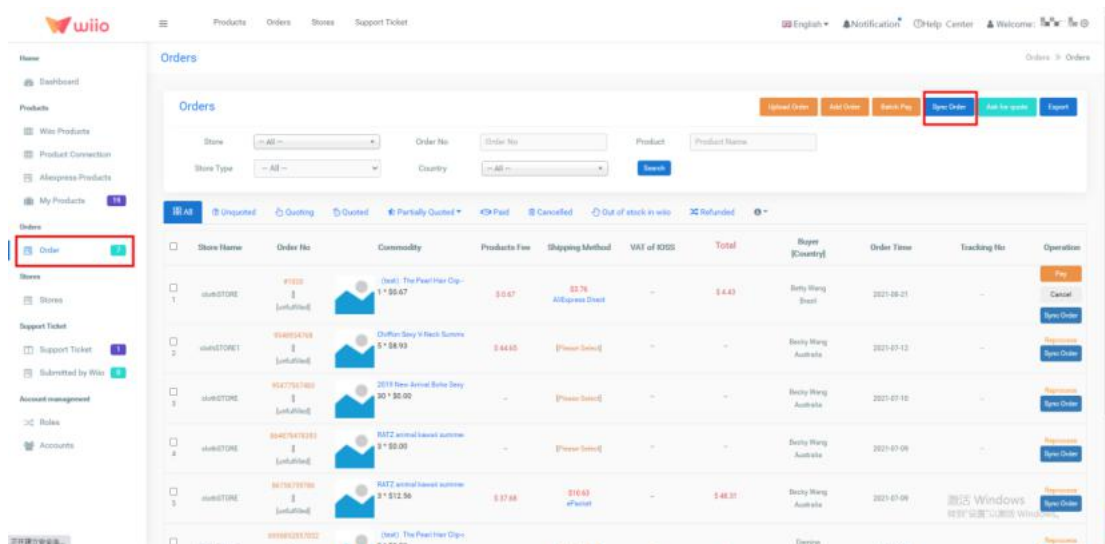


The screenshot shows the 'Add Wiio Store' dialog box. The 'Store Name' input field is highlighted with a red box, and the 'create store' button is also highlighted with a red box.

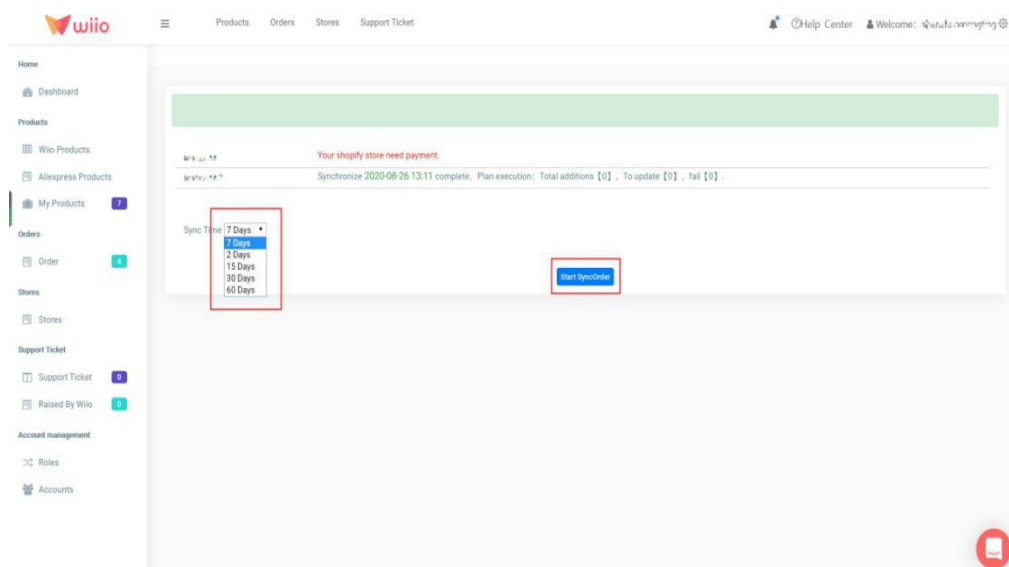
#	Store Name	Store Type	Date
1	rikey-baby		2020/9/17
2	Lee	Wiio	2020/9/17
3	ki	Wiio	2020/9/17

4.Sync Orders

1) Shopify store & WooCommerce & CartX & Yampi



Select the 'orders' column, click 'Sync Order' and choose the Sync Time, then our system will sync orders automatically. After it finished, you can see all the synchronized orders on WiiO.



2) Other platforms

A. Excel form file

When you have orders on other platforms, you can upload the orders via Excel form file, and then you can click 'Sync order' on wiio and all the orders will also sync to Wiio.

a)Download Excel model

The screenshot shows the Wiio Orders management interface. The 'Upload Order' button is highlighted with a red box. Below the interface is a modal window titled 'Upload Orders' with a 'Download Upload Template' section where the 'Download' button is also highlighted with a red box and an arrow.

Store Name	Order No	Commodity	Products Fee	Shipping Method	VAT of IOSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
1	hhhh	#1475 Jeans-Black- Black 1 * \$0.00	Awaiting Quotation	[Please Select]	-	-	LIN India	2021-09-17	-	Cancel Sync Order
2	hhhh	#LIN1008 Water glass-Black- Black 1 * \$4.95	\$ 4.95	\$10.84 PostNL	-	\$ 15.29	Shopia Croatia	2021-09-17	-	Cancel Sync Order Pay
3	hhhh	#1001 -- 1 * \$5.33	\$ 5.33	\$15.06 e-DMS	-	\$ 20.41	Polly North Korea	2021-08-27	-	Cancel Sync Order Pay
4	lin530	#1002 -- 1 * \$2.47	\$ 2.47	\$1.08 ZTO	-	\$ 3.50	abc China	2021-05-14	-	Cancel Sync Order

Upload Orders

Download Upload Template

Download

Upload File

Choose file

Submit

Message

b) Fill out the Excel form file

Note:

- ① Accurate information
- ② Complete information

The content in the red header must be filled in.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	StoreName	OrderNo	CustomerName	CountryCode(e. g. US)	Province	City	Address	Phone number	Email	ZIP	TaxNumber	ProductName	Variants	Quantity	ProductLink
2	Test Store	1001	Eric	US		New York	1955 sunderland Dr			123145		jaqueta masculina leve lr		1	https://pt.aliex
3															

- ③ Customers who purchased multiple orders can have their orders merged and shipped together.

c) Upload Excel file

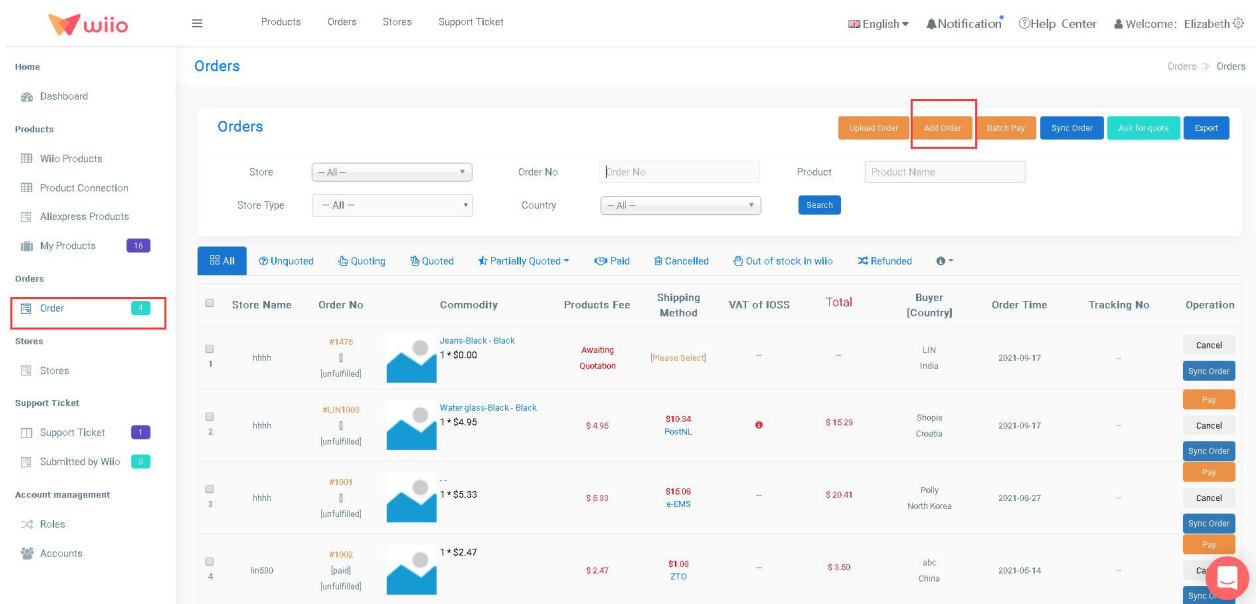
Please click 'Choose file' first, select the file, then click 'submit'.

The screenshot shows a web form titled "Upload Orders". It contains three main sections: "Download Upload Template" with a "Download" button; "Upload File" with a "Choose file" button and a "Submit" button; and "Message" with a large text area. Red arrows point from the text above to the "Choose file" and "Submit" buttons, which are also highlighted with red boxes.

The orders will show up in the 'Order' column. Then you can begin to process your orders.

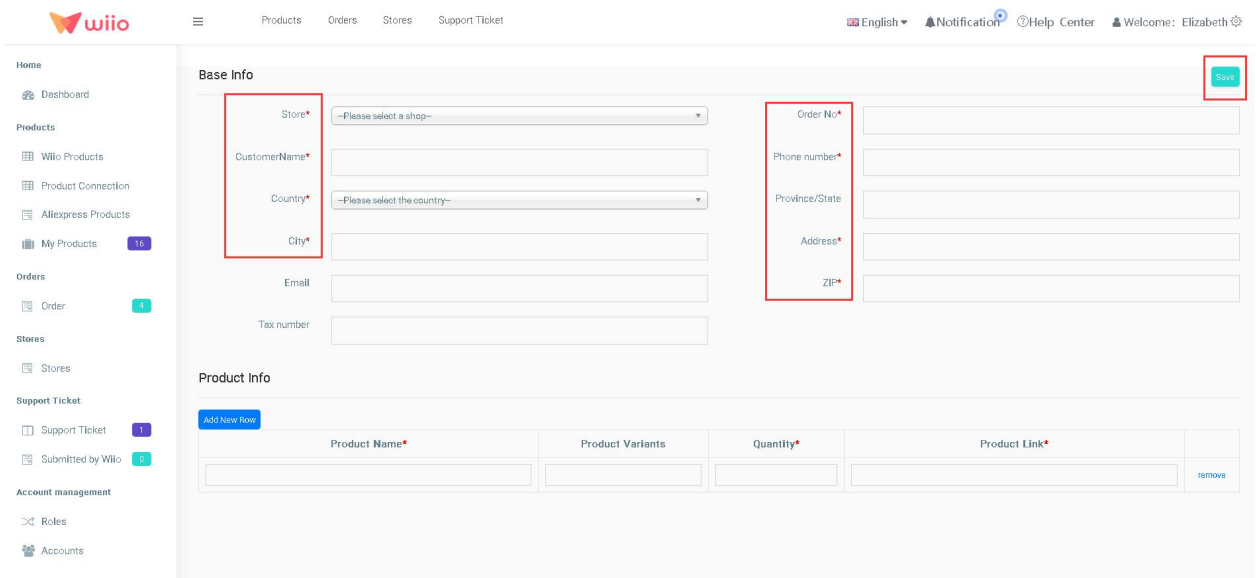
B. Create a test order

Also, you can create a test order on wiio. First, choose a Wiio Store, then fill in all the information with ‘*’. After that, you can click ‘Save’ and your order will appear in the order section.



The screenshot shows the 'Orders' management interface. At the top, there are navigation tabs for 'Products', 'Orders', 'Stores', and 'Support Ticket'. The 'Orders' tab is active. On the left sidebar, the 'Order' option is highlighted with a red box. The main content area shows a list of orders. The 'Add Order' button is highlighted with a red box. Below the button is a search and filter section with dropdowns for 'Store', 'Store Type', 'Order No', and 'Country', and a 'Search' button. The table below lists several orders with their details.

#	Store Name	Order No	Commodity	Products Fee	Shipping Method	VAT of IGSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
1	hhhh	#1475 [unfulfilled]	Jeans-Black - Black 1 * \$0.00	Awaiting Quotation	[Please Select]	--	--	LIN India	2021-09-17	--	Cancel Sync Order
2	hhhh	#LIN1003 [unfulfilled]	Water glass-Black - Black 1 * \$4.95	\$ 4.95	\$10.34 PostNL	0	\$ 15.29	Shopia Croatia	2021-09-17	--	Cancel Sync Order
3	hhhh	#1901 [unfulfilled]	-- 1 * \$5.33	\$ 5.33	\$15.06 e-EMS	--	\$ 20.41	Polly North Korea	2021-08-27	--	Cancel Sync Order
4	lin580	#1002 [unfulfilled]	1 * \$2.47	\$ 2.47	\$1.08 ZTO	--	\$ 3.55	abc China	2021-05-14	--	Cancel Sync Order



The screenshot shows the 'Add Order' form. The 'Save' button is highlighted with a red box. The form is divided into 'Base Info' and 'Product Info' sections. The 'Base Info' section includes fields for Store, Customer Name, Country, City, Email, Tax number, Order No, Phone number, Province/State, Address, and ZIP. The 'Product Info' section includes a table with columns for Product Name, Product Variants, Quantity, and Product Link.

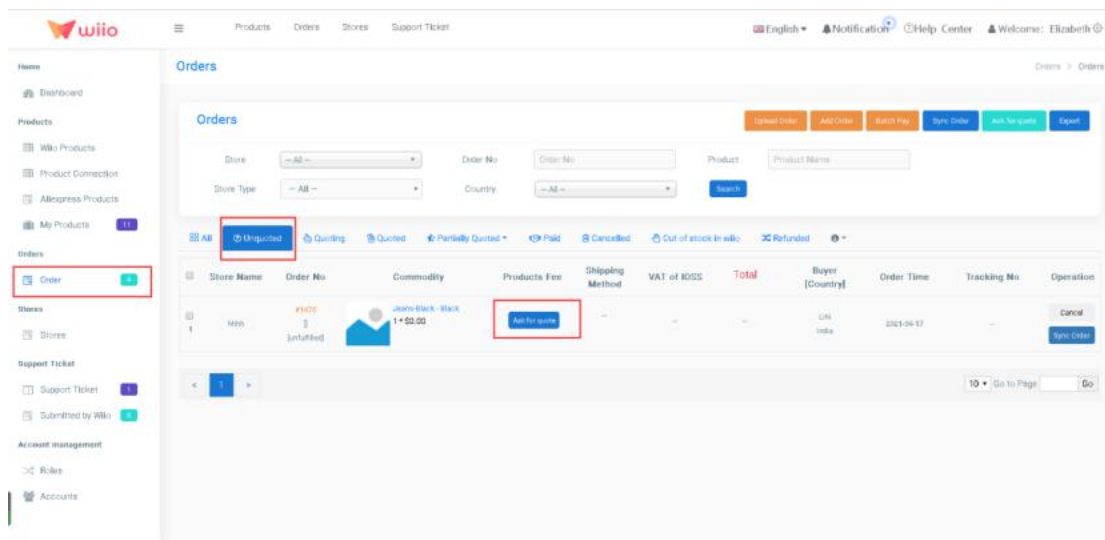
Product Name*	Product Variants	Quantity*	Product Link*

5. Wiio State

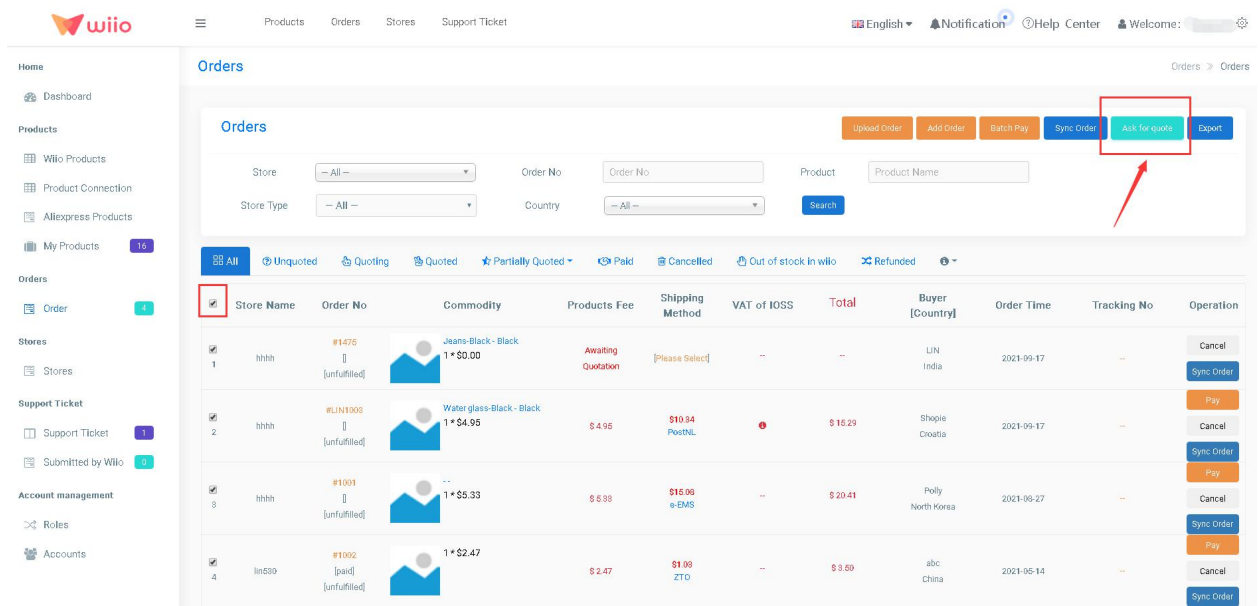
1) Unquoted

Select the 'order' column, click 'Unquoted', you will see all unquoted orders.

And if you have orders need to quote urgently, click 'Ask For Quote', we will quote for you in advance.

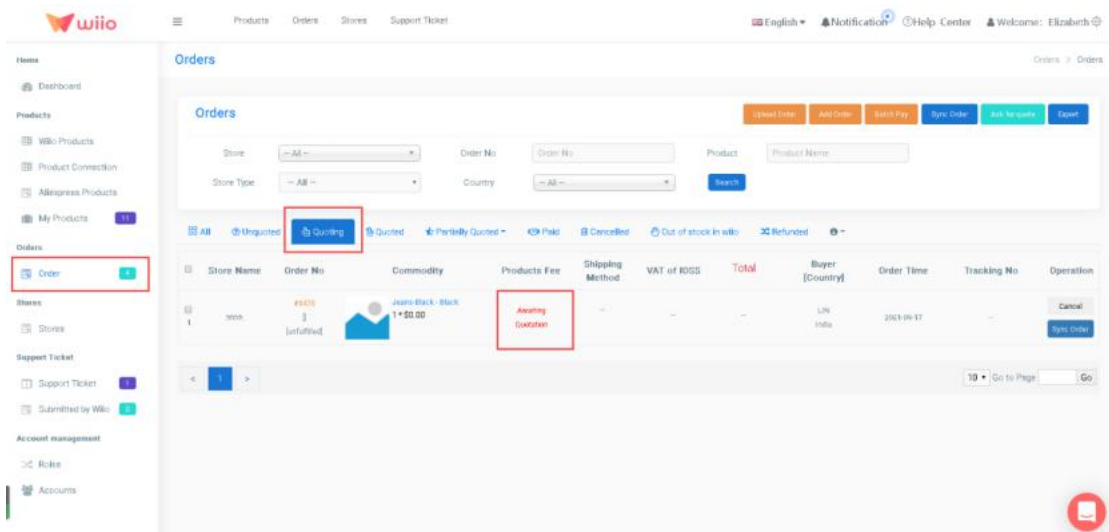


Also, you can select multiple orders one time and click the 'ask for quote' button here to reduce your operations.



2) Quoting

After you click the 'Ask For Quote', selecting the 'Quoting' column, you will see these orders in 'Quoting'. They are waiting for us to source and quote for you.

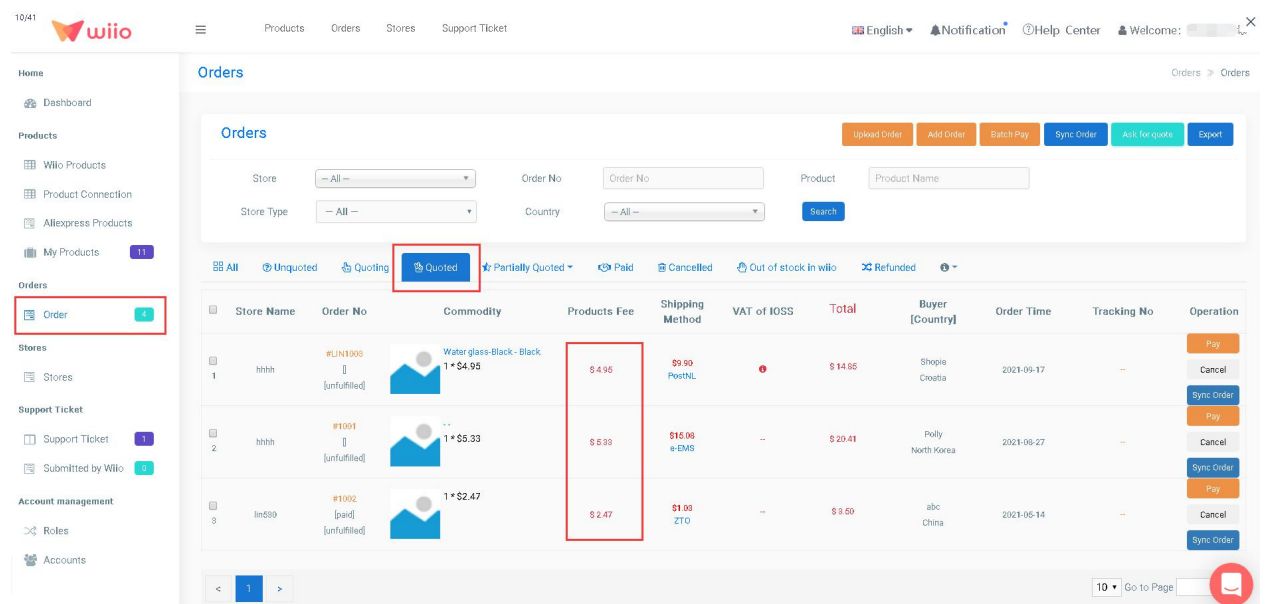


The screenshot shows the Wiiio Orders management interface. The 'Orders' tab is active, and the 'Quoting' filter is selected in the top navigation bar. The table below displays a single order with the status 'Awaiting Quotation'.

Store Name	Order No	Commodity	Products Fee	Shipping Method	VAT of IOSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
hshh	#102 [unfulfilled]	Water glass-Black-Black	Awaiting Quotation				LN India	2024-09-17		Cancel

3) Quoted

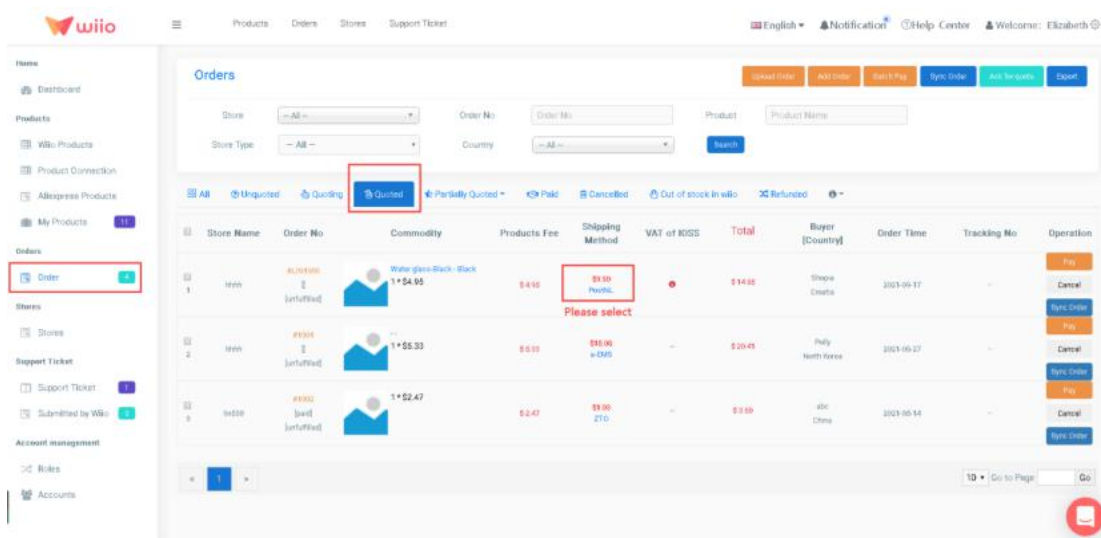
Click the 'Order' column, click 'Quoted', you will see all quoted orders and check the 'Products Fee'.



The screenshot shows the Wiiio Orders management interface with the 'Quoted' filter selected. The table displays three orders with their respective 'Products Fee' values highlighted in red boxes.

Store Name	Order No	Commodity	Products Fee	Shipping Method	VAT of IOSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
hshh	#1008 [unfulfilled]	Water glass-Black-Black	\$ 4.95	\$9.99 PostNL		\$ 14.95	Shopie Croatia	2021-09-17		Pay
hshh	#1001 [unfulfilled]	---	\$ 5.33	\$15.06 e-EMS		\$ 20.41	Polly North Korea	2021-09-27		Pay
lns88	#1002 [paid]	---	\$ 2.47	\$1.00 ZTO		\$ 3.50	abc China	2021-05-14		Pay

After you get our quotation, you need to click 'Please Select', 'Available shipping methods' will appear here. Then according to 'Estimated Delivery Time' & 'Shipping Cost', you can choose the shipping method by yourself.



Available shipping methods

Below are the available shipping methods for your option

Shipping Method	Estimated Delivery Time	Shipping Cost	Operation
ePacket	25 - 45	5.32 USD	OK
WiiO Private Line	15 - 25	5.48 USD	OK
China Post Registered Air Mail	30 - 60	5.73 USD	OK
Fast WiiO Private Line	7 - 15	6.17 USD	OK
PostNL	15 - 60	10.49 USD	OK
e-EMS	20 - 30	19.20 USD	OK
DHL	5 - 7	22.20 USD	OK
China Post Air Parcel	30 - 60	22.70 USD	OK

And if your orders are sent to the EU countries, there will be a remind showing on your Order page.



The screenshot shows the WiiO Orders management interface. At the top, there are navigation tabs for Products, Orders, Stores, and Support Ticket. The main area is titled 'Orders' and includes a search bar with filters for Store, Order No, Product, Store Type, and Country. Below the search bar, there are tabs for order status: All, Unquoted, Quoting, Quoted, Partially Quoted (selected), Paid, Cancelled, Out of stock in wii, and Refunded. The main table lists orders with columns for Store Name, Order No, Commodity, Products Fee, Shipping Method, VAT of IOSS, Total, Buyer [Country], Order Time, Tracking No, and Operation. A red box highlights the 'VAT of IOSS' column for order 2, which has a red 'i' icon next to it. The 'Buyer' column for order 2 also has a red box around the name 'Shapie Crestis'.

Store Name	Order No	Commodity	Products Fee	Shipping Method	VAT of IOSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
hbbb	#1475 [unfulfiled]	Jeans-Black-Black 1 * \$0.00	Awaiting Quotation	[Please Select]	-	-	LIN India	2021-09-17	-	Cancel Sync Order
hbbb	#LIN1003 [unfulfiled]	Water glass-Black-Black 1 * \$4.95	\$ 4.95	\$10.34 PostNL		\$ 15.29	Shapie Crestis	2021-09-17	-	Cancel Pay Sync Order
hbbb	#1001 [unfulfiled]	... 1 * \$5.33	\$ 5.33	\$15.08 +EMS	-	\$ 20.41	Polly North Korea	2021-08-27	-	Cancel Pay Sync Order
lin530	#1002 [unfulfiled]	... 1 * \$2.47	\$ 2.47	\$1.03 ZTO	-	\$ 3.50	abo China	2021-05-14	-	Cancel Pay Sync Order

4) Partially Quoted

Click the 'order' column, click 'Partially Quoted', you will see all orders that are partially quoted. It has two situations, one of the products in the order is Out Of Stock or one of the products in the order has No Product Link.

- Home
 - Dashboard
- Products
 - Wiiio Products
 - Product Connection
 - Alibaba Products
 - My Products 10
- Orders
 - Order 7**
- Stores
 - Stores
- Support Ticket
 - Support Ticket 1
 - Submitted by Wiiio 0
- Account management
 - Roles
 - Accounts

Orders Orders > Orders

Upload Order Add Order Batch Pay Sync Order Ask for quote Export

Store: [All] Order No: [Order No] Product: [Product Name]

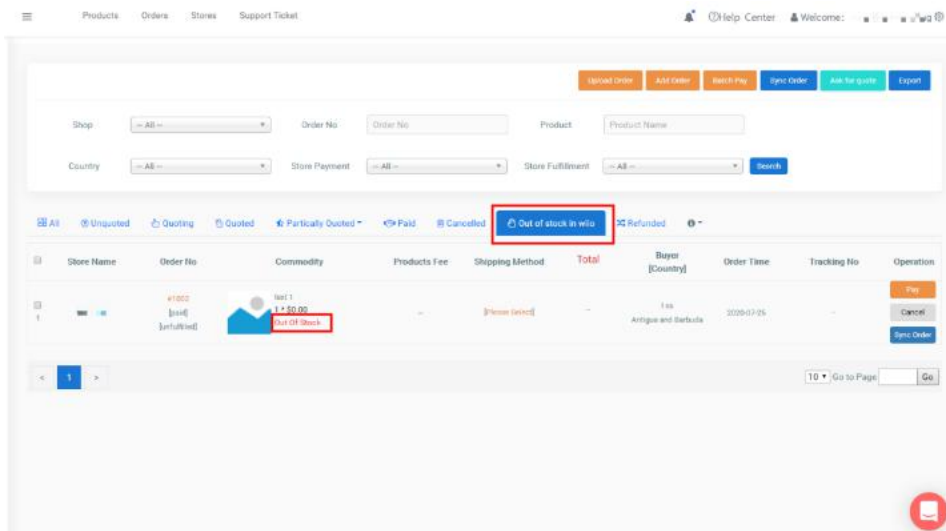
Store Type: [All] Country: [All] Search

- All
- Unquoted
- Quoted
- Partially Quoted**
- Out of Stock
- Paid
- Cancelled
- Out of stock in wiiio
- Refunded

Store Name	Order No	Products Fee	Shipping Method	VAT of IOSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
clothSTORE	#1020 [unfulfilled]	1 * \$0.67	\$3.76 AliExpress Direct	-	\$4.43	Betty Wang Brazil	2021-08-21	-	Pay Cancel Sync Order
clothSTORE1	9548934768 [unfulfilled]	Clifton Sexy V-Neck Summe 5 * \$8.93	\$44.65	[Please Select]	-	Becky Wang Australia	2021-07-12	-	Reprocess Sync Order
clothSTORE	95477587483 [unfulfilled]	2019 New Arrival Boho Sexy 30 * \$0.00	-	[Please Select]	-	Becky Wang Australia	2021-07-10	-	Reprocess Sync Order
clothSTORE	954879478393 [unfulfilled]	RATZ animal kawaii summen 3 * \$0.00	-	[Please Select]	-	Becky Wang Australia	2021-07-09	-	Reprocess Sync Order
clothSTORE	86756759786 [unfulfilled]	RATZ animal kawaii summen 3 * \$12.56	\$37.68	\$10.63 ePacket	\$48.31	Becky Wang Australia	2021-07-09	-	Reprocess Sync Order

5) Out of stock in wiio

Click the 'order' column, click 'Out of stock in wiio', the orders you will see are in the situation that wiio cannot provide all the included products temporarily.



6) Pay

After selecting the shipping method you preferred, you will see the Product fee & Shipping fee & Total fee. When you are paying, you can choose online payments by system balance. Recharge Balance in the Wiio system, it's supporting Payoneer, Paypal, Bank transfer, Boleto and Pix. After you paid, we will process the orders for you.

wiio English Notification Help Center Welcome: Elizabeth

Products Orders Stores Support Ticket

Home Dashboard

Products Wiio Products Product Connection Aliexpress Products My Products 11

Orders Order 4

Stores Stores

Support Ticket Support Ticket 1 Submitted by Wiio 3

Account management Roles Accounts

Orders

Spread Order Add Order Batch Pay Sync Order Ask for quote Close

Store: All Order No: Order No: Product: Product Name

Store Type: All Country: All Search

All Unquoted Quoting **Ordered** Partially Quoted Paid Cancelled Out of stock in wiio Refunded

Store Name	Order No	Commodity	Products Fee	Shipping Method	VAT of BOSS	Total	Buyer [Country]	Order Time	Tracking No	Operation
10000	10000	Water glass Back-Back 1*54.95	\$4.95	\$1.50 Free	-	\$14.05	Theresa Croatia	2021-05-17	-	Pay Cancel Sync Order
10000	10000	1*55.93	\$5.93	\$16.06 +DMS	-	\$20.41	Phily North-Hanna	2021-05-27	-	Pay Cancel Sync Order
10000	10000	1*52.47	\$2.47	\$1.00 2TU	-	\$3.89	abc China	2021-05-14	-	Pay Cancel Sync Order

10 Go to Page Go

Balance is insufficient, please recharge.

Cancel Confirm

Total	Buyer [Country]	Order Time	Tracking No	Operation
\$ 4.83	11 Germany	2020-08-07	-	Pay Cancel Sync Order

wiio English Notification Help Center Welcome: Elizabeth

Products Orders Stores Support Ticket

Home Dashboard

Products Wiio Products Product Connection Aliexpress Products My Products 12

Orders Order 4

Stores Stores

Support Ticket Support Ticket 1 Submitted by Wiio 3

Account management Roles Accounts

Finance

Setting Finance

Elizabeth 1044724245@qq.com

balance \$ 0.00

Check out with PayPal Payoneer Bank Transfer Boleto Bancario pix

Using payoneer or bank transfer to enjoy benefits

Amount	Benefits	Amount	Benefits
\$0-1000	1%	\$3001-5000	2%
\$1001-3000	1.5%	Above \$5000	3%

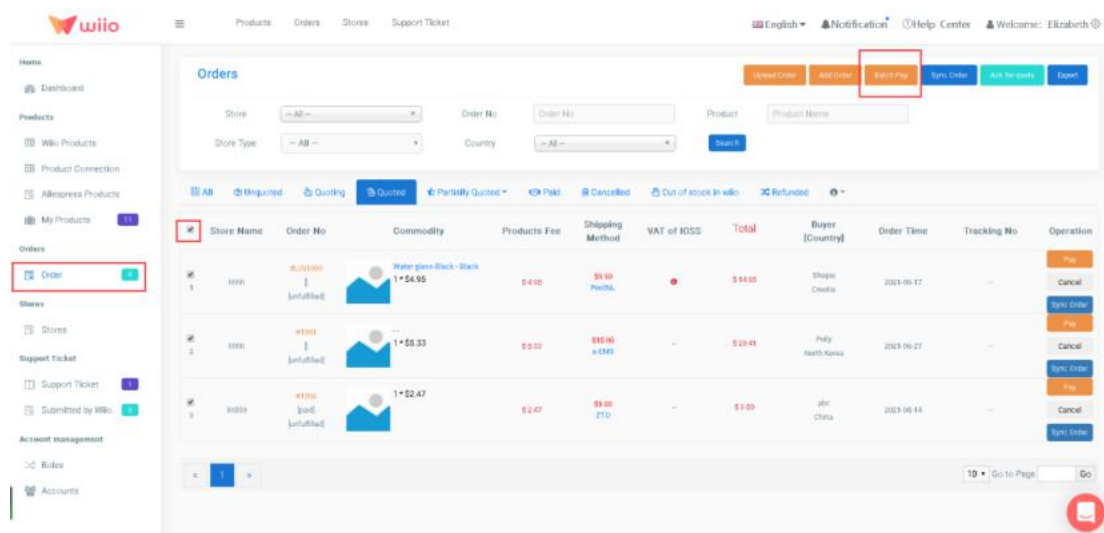
Recharge Records Expenditure Records

Order number: Order Time: begin date to end date Search Export

Item Description	Payment Method	Order number	Data Time	Amount	Benefits	Remark	Status
Recharge	Free		2021/4/29 14:31:16	\$0.00	\$0.00		Success

10 Go to Page Go

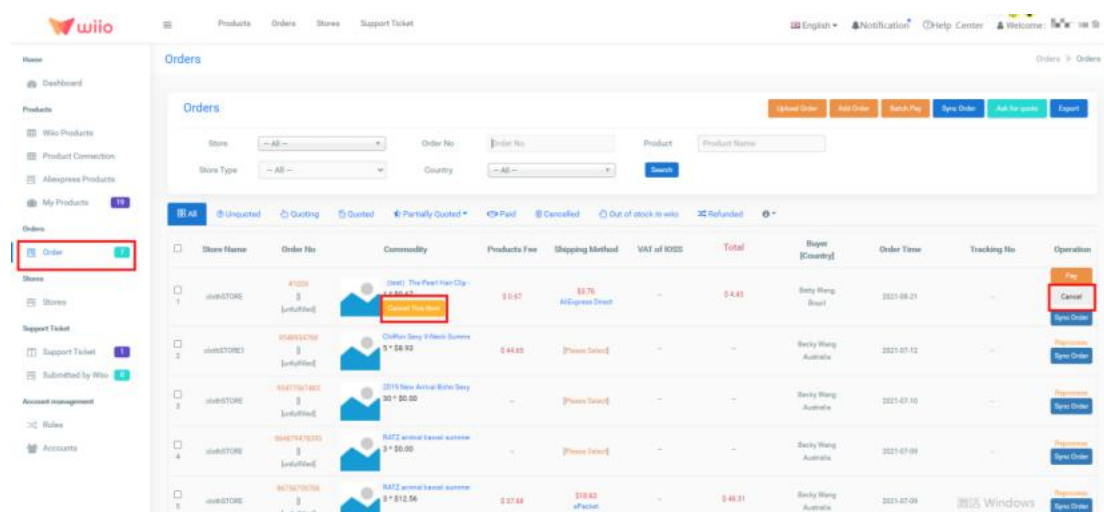
If there are a large number of orders that need to be paid, you can click 'batch pay' for batch payment.



7) Cancelled

If you don't want Wiio to process your orders, please cancel the orders.

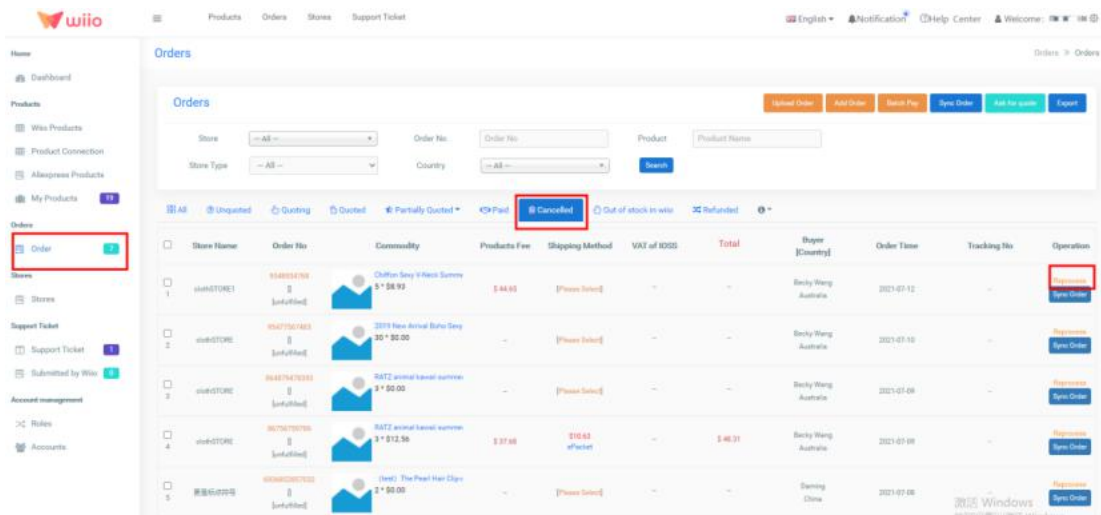
If there only one product in the order, you can click 'Cancel This Item' or 'Cancel'.



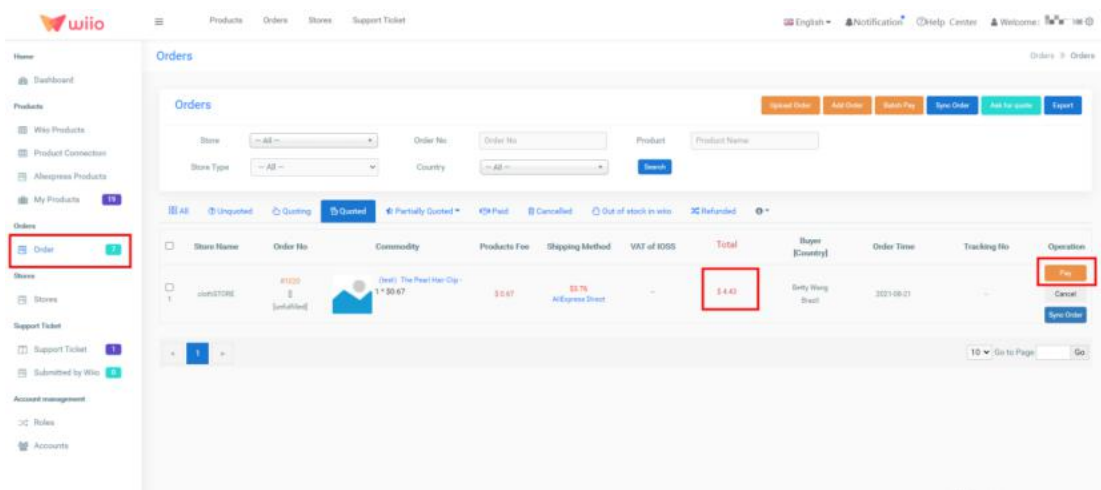
If there are more than one product in the order and you just don't want Wiio to process one of the products, please click 'Cancel This Item'. But if you don't want Wiio to process all the products in this order, please click 'Cancel'.

Store Name	Order No.	Commodity	Products Fee	Shipping Method	Total	Buyer (Country)	Order Time	Tracking No.	Operation
	#1000 [paid] [not fulfilled]	FOUK Luxury Alloy Three-e... 1 * \$0.97	\$ 0.97	\$2.56 special free-CE	\$ 4.83	Germany	2020-09-07		Pay Cancel Sync Order
	#1000 [paid] [not fulfilled]	Maternity Pillow Leg Kne... 1 * \$2.91	\$ 2.91	\$6.99 special free-CE	\$ 9.90	Germany	2020-09-09		Pay Cancel Sync Order
	#1000 [paid] [not fulfilled]	Item 1 1 * \$0.00 Out Of Stock		Please Select		1 de Antigua and Barbuda	2020-07-29		Pay Cancel Sync Order
	#1000 [paid] [not fulfilled]	Item 2 - Out Of Stock 1 * \$0.00 Cancelled Order Item	Add To Quote	Please Select		1 de Antigua and Barbuda	2020-07-29		Cancel Sync Order

If you want Wiio to help you process the orders again, you need to click 'Order' first. Second, click 'Cancelled'. After that, you can see the order you have **cancelled**. Third, you can click 'Reprocess'. After that, you will see the price of the order. (At this time the order will return to Quoted or Partially quoted.)



Finally, you can click 'Pay' according to the total price.



6.Recharge

If you want to know about your finance, you can click the icon at the top-right corner and then you will see the button 'Finance'. Here, you can see the account balance.

The screenshot shows the Wiio Finance interface. At the top, the user's name is Elizabeth with the email 1044724245@qq.com. The current balance is \$0.00. Below this, there are five payment method buttons: PayPal, Payoneer, Bank Transfer, Boleto Bancário, and pix. A note indicates that using Payoneer or Bank Transfer provides benefits. A table details these benefits:

Amount	Benefits	Amount	Benefits
\$0-1000	1%	\$3001-8000	2%
\$1001-3000	1.5%	Above \$5000	3%

Below the table, there are sections for Recharge Records and Expenditure Records, with a search bar and an 'Export' button. A table of records is shown with columns for Item Description, Payment Method, Order number, Data Time, Amount, Benefits, Remark, and Status. The first record shows a 'Recharge' with a 'Free' payment method, an order number, a date of 2021/4/29 14:31:16, and a status of 'Success'.

You can choose to complete the recharge of your Wiio account in 5 ways.

1) Paypal

If you pay with Paypal, you need to recharge at least \$100.

The screenshot shows the payment method selection screen. At the top, it says 'Thank you for your business!'. Below this, the 'Payment method' section displays five options: PayPal, Payoneer, Bank Transfer, Boleto Bancário, and pix. The PayPal option is highlighted with a red box. Below the payment methods, there is a text prompt: 'The amount of each recharge must be more than 100 dollars.' followed by a 'Paypal Payment Amount' input field and a 'Submit' button.

2) Payoneer & Bank transfer

If you use Payoneer or Bank transfer, you can get the benefits.

Payoneer has no recharge minimum limit while Bank transfer has a recharge minimum limit of \$50.

Charge Currencies: USD

Charging Method:

Payoneer Bank Transfer

[Connect Payoneer](#)

\$2000

\$3000

\$4000

\$5000

\$8000

\$10000

\$20000

\$50000

Other amount

Amount Charging: **\$8000** Bonus: **\$240** Total Amount: **\$8240**

[Confirm](#)

Amount	Benefits	Amount	Benefits
\$0-1000	1%	\$3001-5000	2%
\$1001-3000	1.5%	Above \$5000	3%

And you can bind your Payoneer account to wiio, you will pay your orders by using your balance.

3) Boleto

If you use the Boleto, you need to fill in the information on wiio, and the recharge minimum limit is \$100.


Thank you for your business!


Payment method

Check out with **PayPal**

Payoneer

Bank Transfer





Boleto Payment Amount: \$

Boleto Username:

Boleto Email:

Pay Type: Personal ▼

CPF:

The Cadastro de Pessoas Físicas
 1. With punctuation: xxx.xxx.xxx-xx
 2. Full number: xxxxxxxxxxxx






Submit

4) Pix

If you pay with Pix, you need to fill in the information on wiiio and recharge at least \$100.

Thank you for your business!

Payment method

Check out with     

PaymentAmount: \$

Username:

Email:

Pay Type: **Personal** ▼

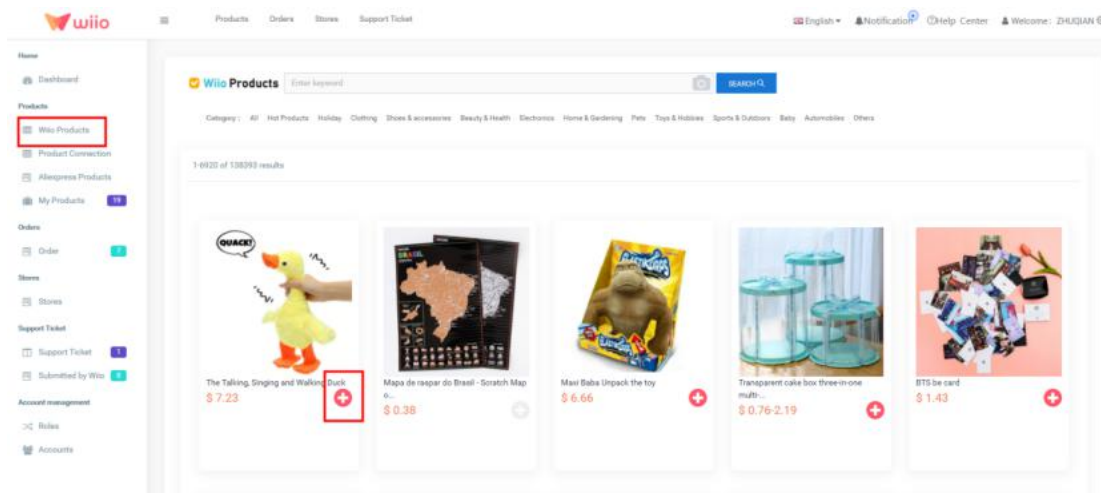
CPF:

The Cadastro de Pessoas Físicas
1. With punctuation: xxx.xxx.xxx-xx
2. Full number: xxxxxxxxxxxx

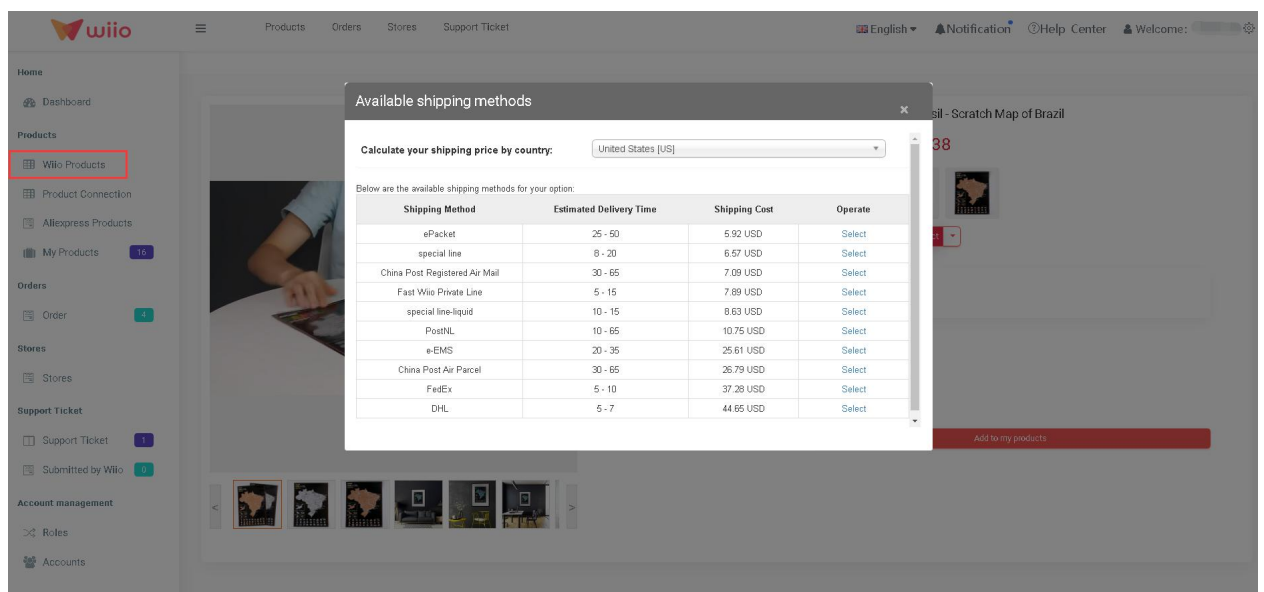
7.Products

1) Wiio Products

If you are interested, please feel free to add. And Wiio will continue to update.



If you want to know the shipping methods and shipping time to your destination country, you can check it on Wiio Products as follow.



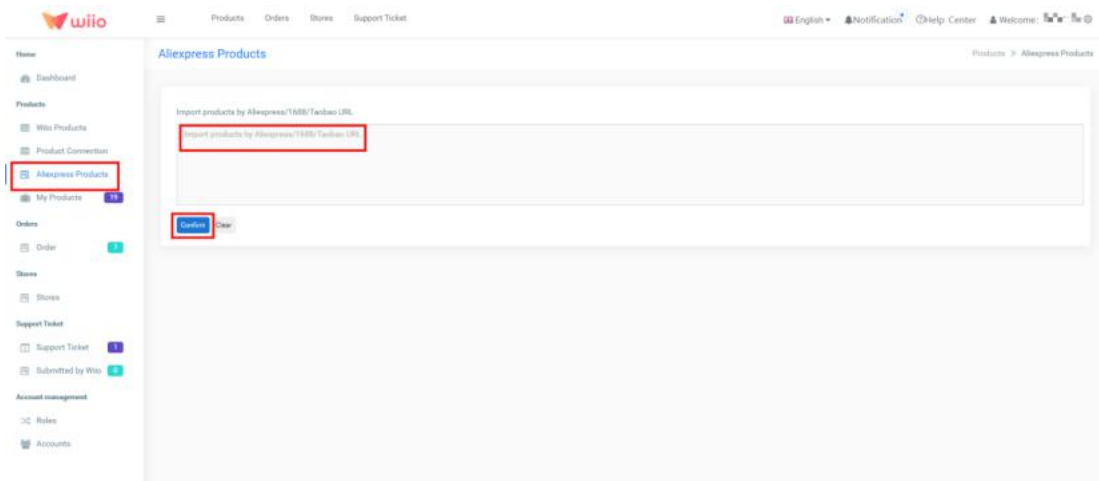
2) Product connection

To get the quotation immediately, match your store products with Wiio's.

1. Click 'Search IMG' to match WIIO products
2. Type the product name to search
3. Click 'ask for a quote', await Wiio to quote (Quoting)

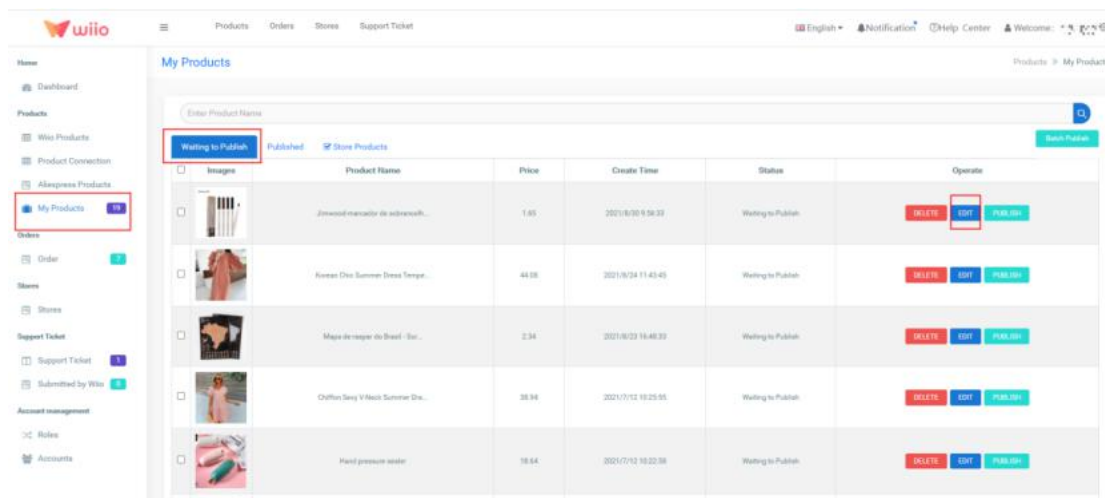
3) Aliexpress Products

Importing product by Aliexpress URL, Wiio will catch the product's information automatically. You can import the product to Wiio by using the URL in different language, but please note that if the operation failed, you can try again by changing the language into English.

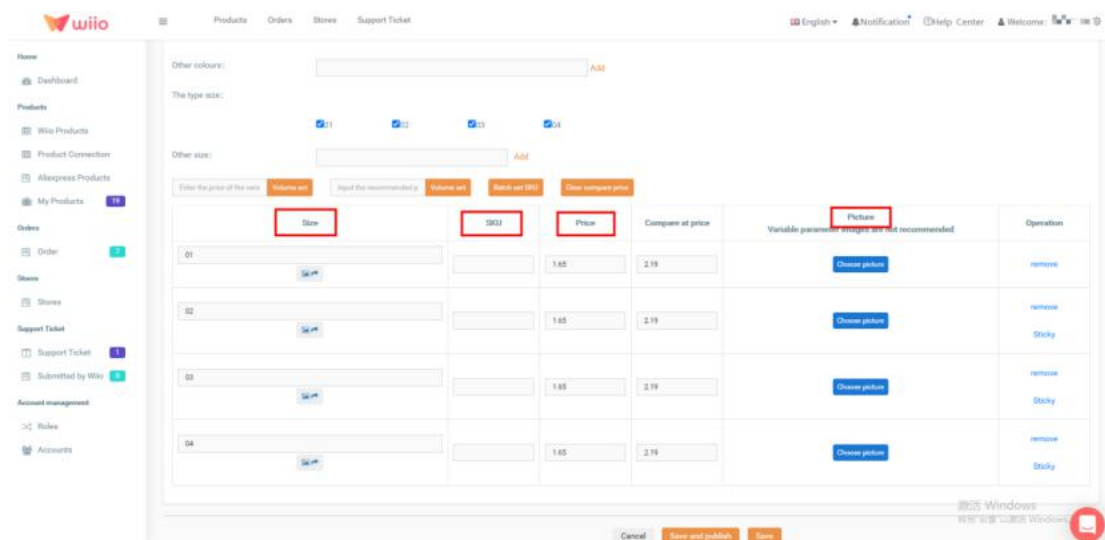


4) My Products

If you added products from Wioo Products or Aliexpress Products, they will be at 'Waiting Publish', you can choose to publish or edit. If you click 'Published' products, they will show up in your store.



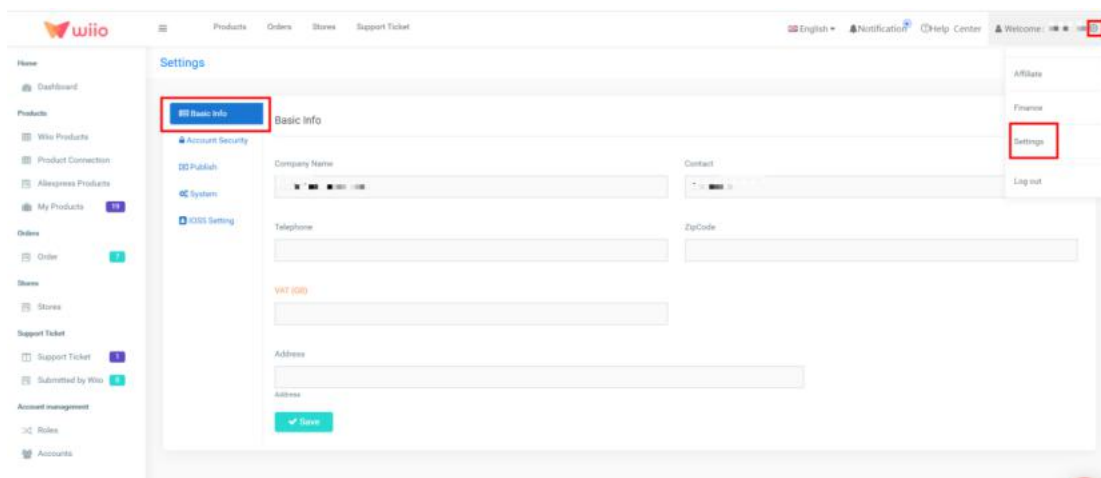
Please note that after you click 'Edit', you should edit the right attributes of the products and match the right product images for helping us process the order.



8.Settings

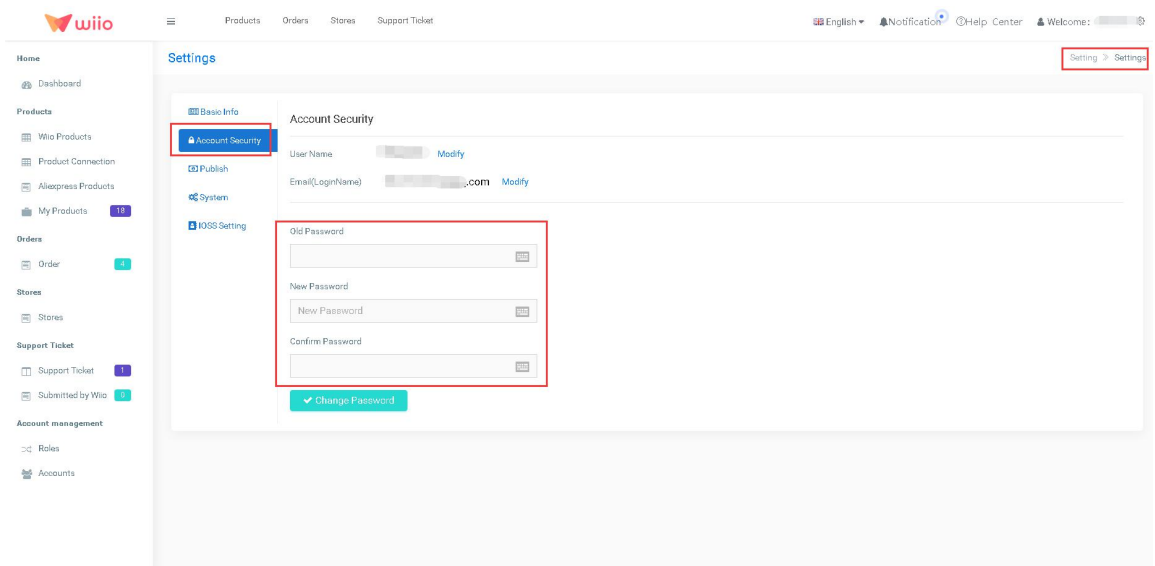
1) Basic Information

If you want to modify your information, you can click 'Settings', and then click "Basic Info".You can fill your 'Company name', 'contact', 'telephone', 'zip code', 'address'.



2) Account Security

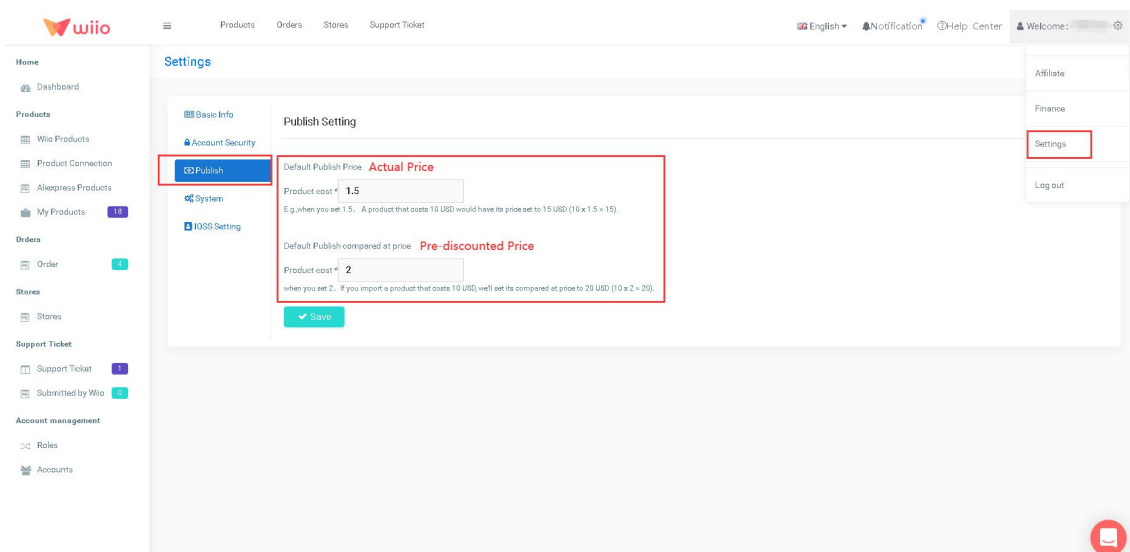
If you want to modify the Account Security, you can click 'Settings', and then click 'Account Security'. After you finish the modify, please click 'Change Password'.



3) Publish

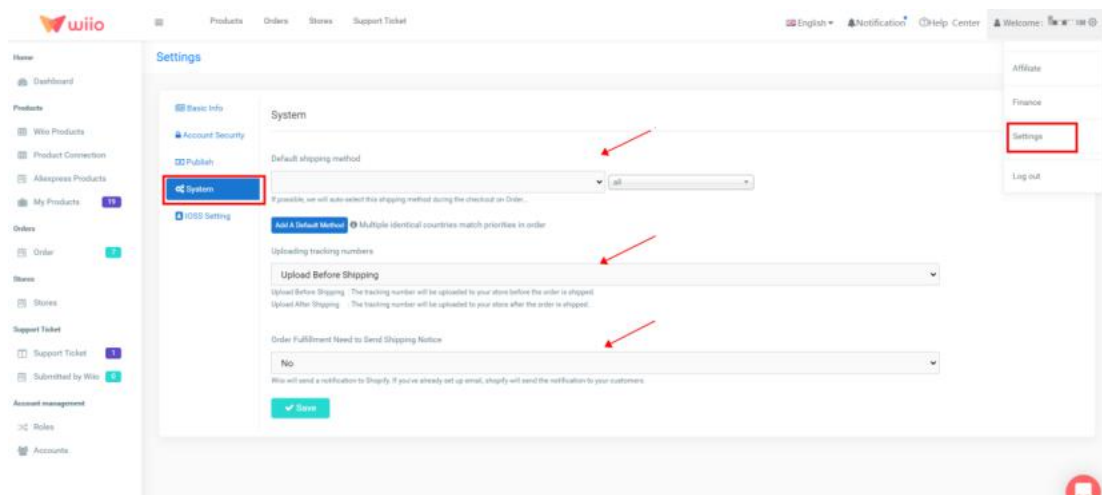
If you want to modify the Publish Setting, you can click 'Settings', and then click 'Publish'. After you finish the modify, please click 'Save'.

You can set the percentage of the price in WIIO, and it will be shown in your store after you published.



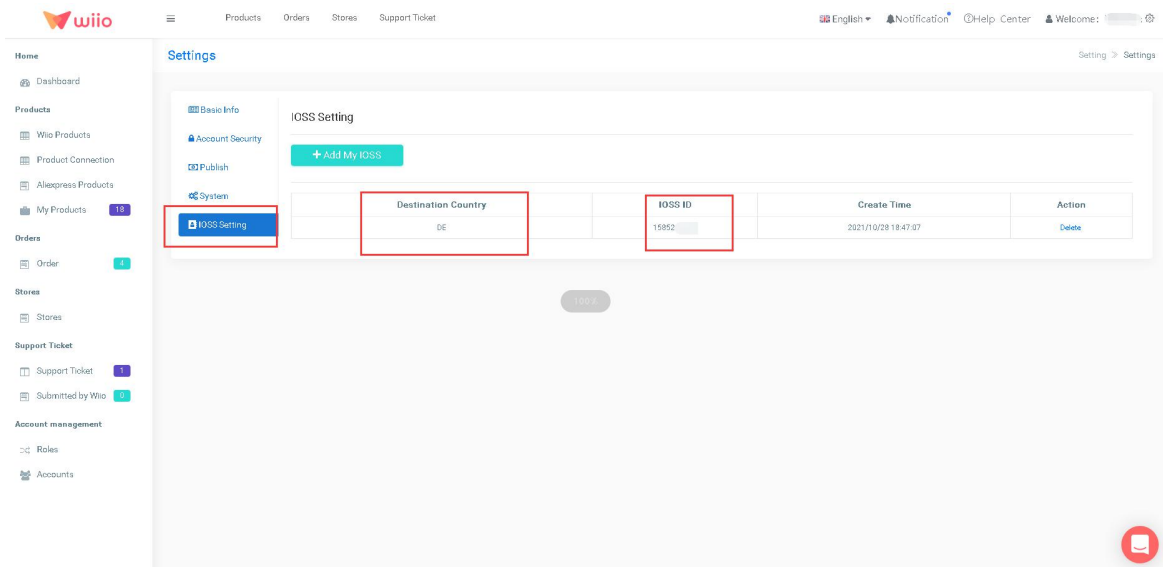
4) Settings

If you want to make system settings, you can click 'Settings', and then click 'System'. Here, you can choose the default shipping method, the order fulfillment time and decide whether or not to send an email to your customer when the item is shipped.



5) IOSS setting

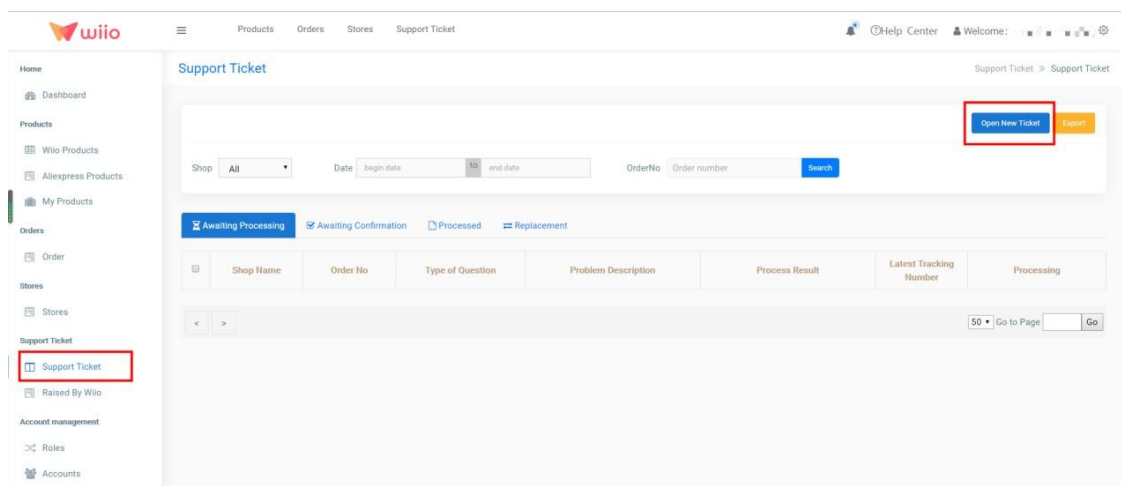
If you have orders which need be sent to EU countries, you can fill in your own IOSS here and it will be used for the country you set.



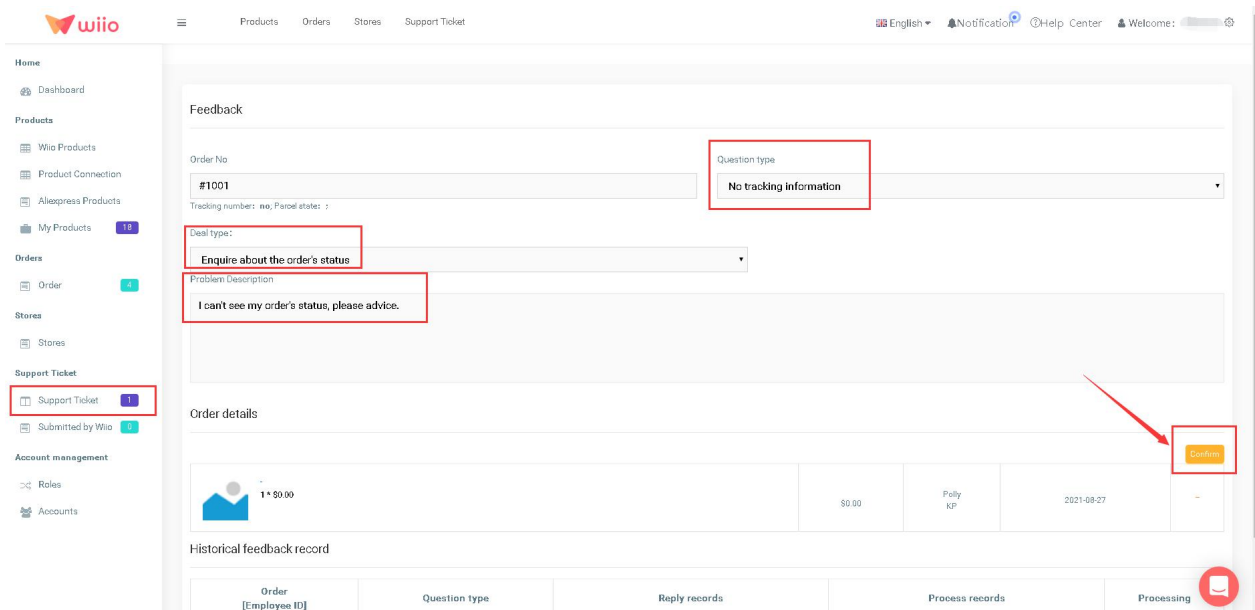
9.Support ticket

1) Support ticket

If you have questions about the order or need to modify the information, you can click 'Support Ticket' and then click 'Open New Ticket' .



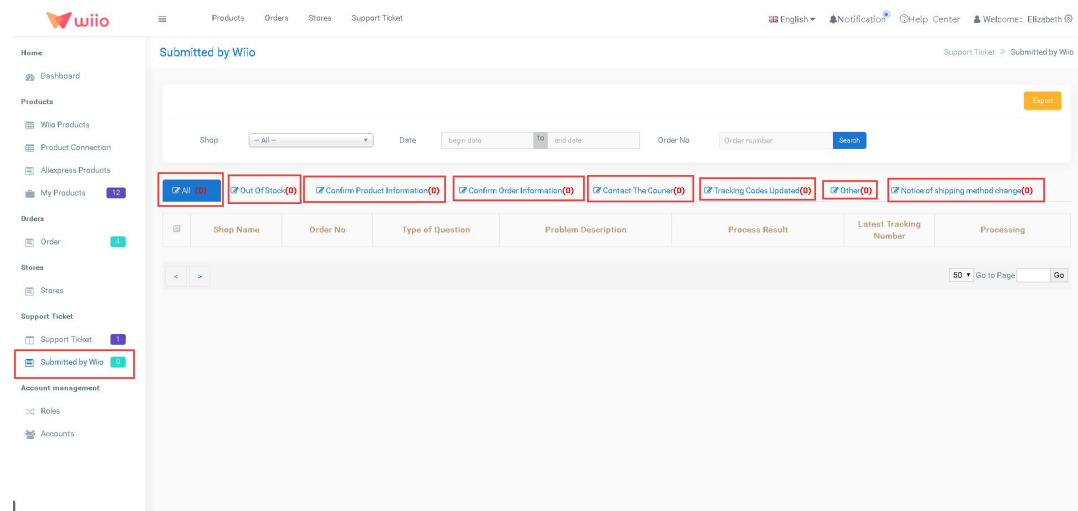
Fill in the information in the chart and click 'Submit'.



2) Submitted By Wio

If we need confirm any question with you, we will submit support tickets here.

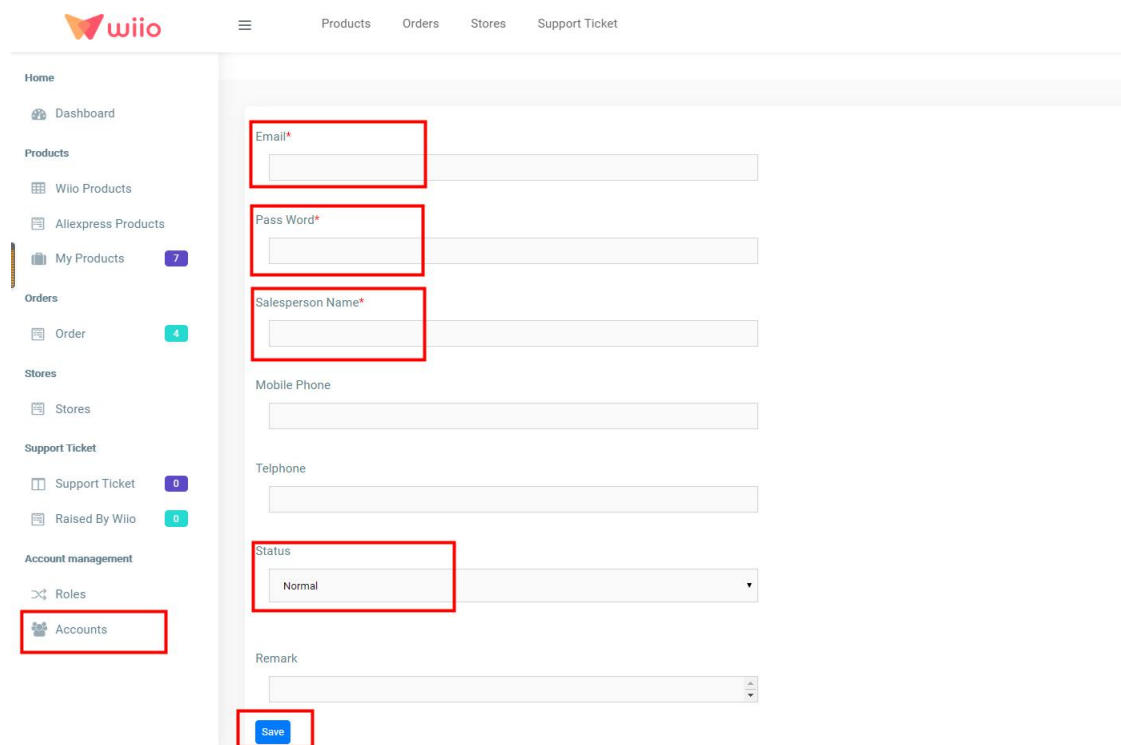
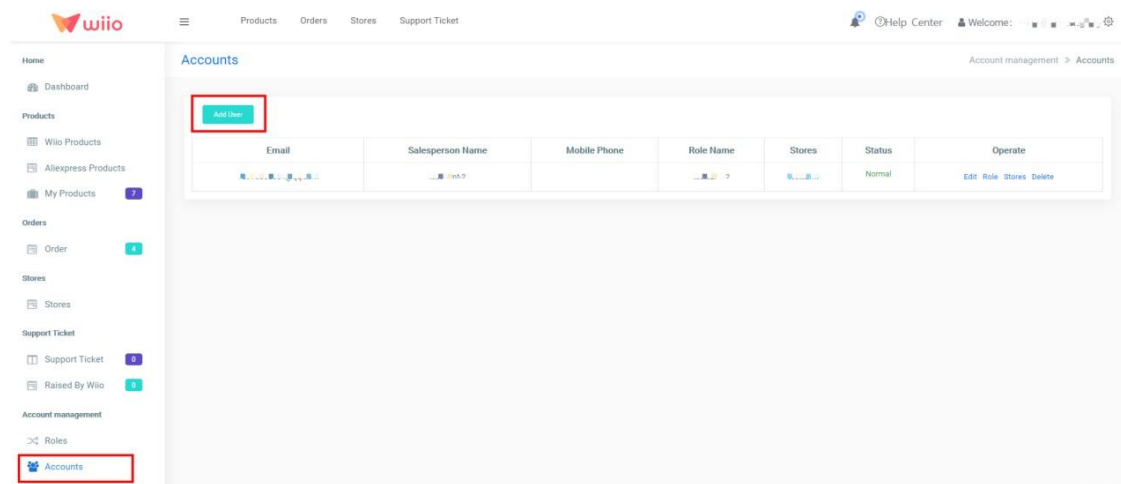
Please check them in time.



10.Account management

1) Accounts

If you want someone to help you manage your store, you can click 'Accounts' and click 'Add User'. And then fill in the information.



After setting up the account, you need to set the permissions. Click 'Role' and check the option.

Salesperson Name:

Role Name	Create Time
<input type="text"/>	2020/8/26 15:44:48

2) Role

After setting the user account and set the permissions, you can set the roles. Click “Roles” and click ‘Add Role’. And then fill in the information and set the Menu Permissions.

The screenshot shows the 'Roles' management interface. On the left sidebar, the 'Roles' option under 'Account management' is highlighted with a red box. In the main content area, the 'Add Role' button is highlighted with a red box. Below it is a table with the following data:

Role Name	Create Time	Creator
<input type="text"/>	2020/8/26 15:44:48	<input type="text"/>

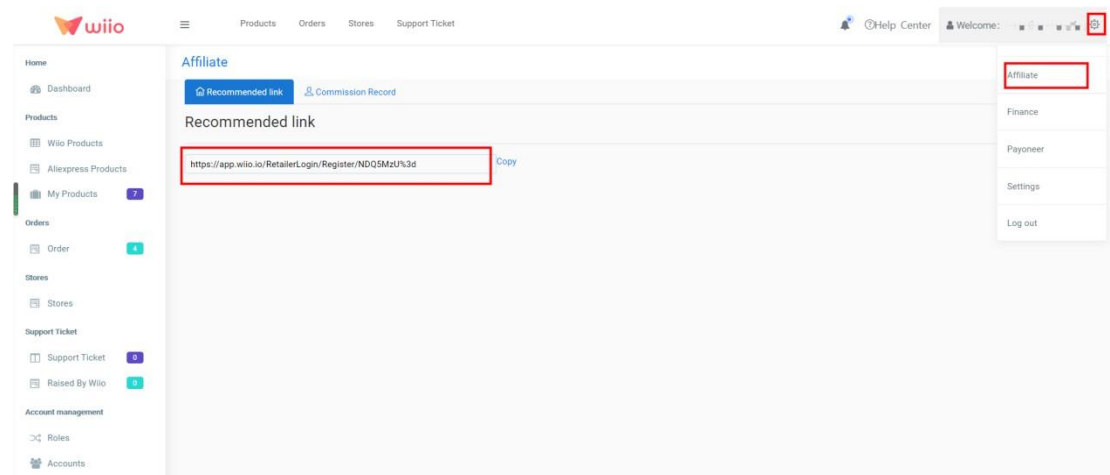
The screenshot shows the configuration form for a role. The 'Role Name' field is highlighted with a red box. Below it is a 'Remark' text area. The 'Menu Permission' section is highlighted with a red box and contains a list of permissions with checkboxes:

- Support Ticket
- Support Ticket
- Raised By Wio
- Home
- Dashboard
- Orders
- Orders
- Products
- Aliexpress Products
- Wio Products
- My Products
- Setting
- Finance
- Affiliate
- Settings
- Payoneer
- Stores
- Stores
- Account management
- Roles
- Accounts

The 'Save' button at the bottom is highlighted with a red box.

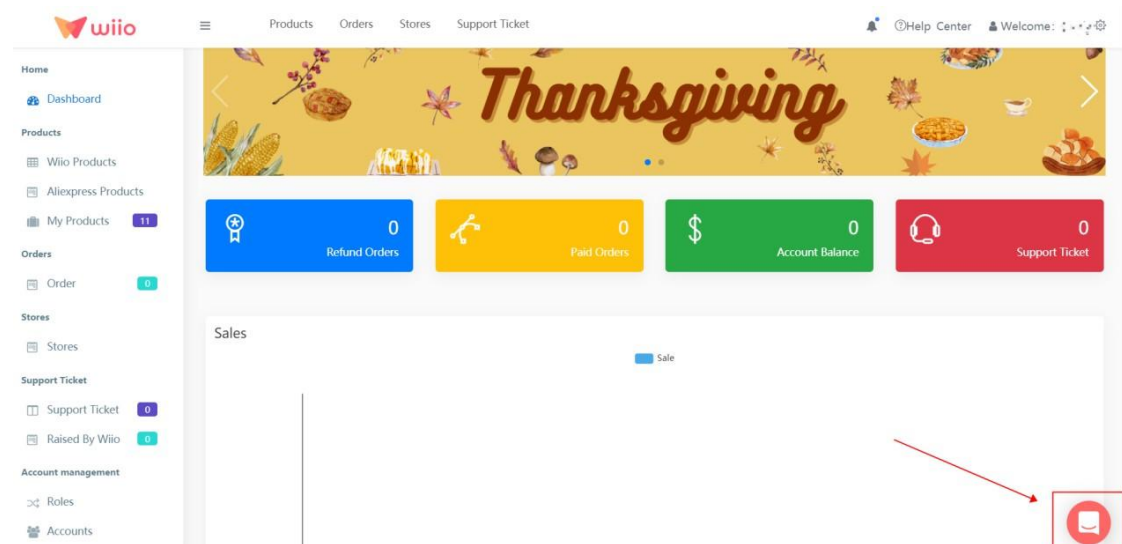
11. Affiliate

The button 'Affiliate' here means that if someone comes to Wiio through a link you shared, we will pay a commission to you.



12. How to contact us

If you want to contact us, you can click the button in the lower right corner, you can contact us freely through it.



Thank you for reading and welcome to wiio !